



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

09 FEB 2026

DIVISION MEMORANDUM

No. 82, s. 2026

**CONDUCT OF THE
SBM LEADERSHIP TRAINING NEEDS SURVEY**

To: OIC-Assistant Schools Division Superintendent
OIC-CID Chief Education Supervisor
OIC-SGOD Chief Education Supervisor
School Heads (Public Elementary and Secondary Schools)
All Others Concerned

1. In compliance with Regional Memorandum No. 69, s. 2026 (Survey on the Implementation of School Organizational Diagnosis through the Conduct of the SBM Leadership Training Needs Survey), this Office, through the School Governance and Operations Division (SGOD), hereby informs all the personnel concerned regarding the conduct of the SBM Leadership Training Needs Survey.
2. This initiative, spearheaded by the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED), aims to comprehensively identify the scope of needs, prioritize training interventions, and establish a structured framework for capacity-building programs tailored to SBM leadership.
3. School Heads are requested to complete the survey on or before **February 9, 2026**. The survey can be accessed through this link: tinyurl.com/SBMFY26-SurveyForm.
4. In cases where a School Head supervises more than one public school, he or she must submit **only one survey form**.
5. School Heads must ensure the accuracy, completeness, and correctness of all basic school information provided in the survey form.
6. Multiple submissions are **strictly prohibited**. School Heads are advised to review their answers before submitting the survey form.
7. For future reference, School Heads are requested to keep a copy of the accomplished survey form and send it to smme.imus@deped.gov.ph.



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Website: www.depedimuscity.com
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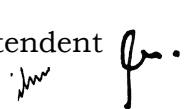


8. For queries and clarifications, please contact Mr. Medel Carlos C. Zarsuelo Jr., Education Program Specialist II, at 046-419-8450 to 53 local 227.
9. For information and guidance.



HOMER N. MENDOZA

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subject:

SURVEY
MONITORING AND EVALUATION

sgod/mcz/Feb. 05, 2026