



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF IMUS CITY

12 Dec 2025

**DIVISION MEMORANDUM**  
No. 771, s. 2025

**CONDUCT OF TWO-DAY TRAINING ON CREATING SAFE SPACES: PROMOTING ANTI-BULLYING AND MENTAL HEALTH IN SCHOOLS CUM TRAVEL ORDER**

To: OIC-Assistant Schools Division Superintendent  
OIC-CID Chief Education Supervisor  
OIC-SGOD Chief Education Supervisor  
Education Program Supervisors  
School Heads/OICs (All Public Elementary and Secondary Schools)  
All Others Concerned

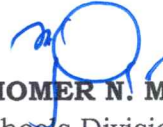
1. Aligned with the Basic Education Development Plan (BEDP) 2030 anchoring on one of its pillars which is Resiliency and Well-being and the letter "S" in the acronym of Project I.M.U.S. which stands for "Sustain progress through resilience and innovation, Strengthen a holistic learning environment," this Office hereby announces the **Conduct of Two-Day Training on Creating Safe Spaces: Promoting Anti-Bullying and Mental Health in Schools** on **December 16-17, 2025 at the Children and Youth Development Center, Imus Pilot Elementary School**, for information and guidance.
2. This training aims to empower both teachers and learners to become advocates for safe spaces, equipping them with the knowledge, skills, and empathy needed to foster inclusive, respectful, and mentally healthy school environments.
3. Please see Enclosure 1 for the list of participants to the activity.
4. This Memorandum shall serve as the Travel Authority for all the listed participants.
5. All participating learners must secure a signed Parental/Guardian Consent Form before joining the training and School Heads are advised to arrange the transportation for the safe travel of participating learners, including sending them to and fetching them from the venue.
6. The program matrix of this training is indicated in Enclosure No. 2 and the program management staff is indicated in Enclosure No. 3.
7. Expenses incurred in the conduct of the activity shall be charged against Program Support Funds (PSF) of the Youth Formation Division Sub-Allotment Release Order (SARO) subject to the usual accounting and auditing rules and regulations.



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8. For further clarifications, kindly coordinate with Ariel L. Dayrit, Division Youth Formation Focal, at contact number (046) 4198450-53 local 227.
9. For immediate dissemination.



**HOMER N. MENDOZA**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Encl.: *As Stated*

Reference: *As Stated*

To be indicated in the Perpetual Index  
under the following subjects:

TRAINING PROGRAMS  
LEARNERS RIGHTS  
TEACHERS

*sgod/ald/12-10-25*

Enclosure No. 1 to Division Memorandum No. \_\_\_ s. 2025

<b>LIST OF PARTICIPANTS TO THE CONDUCT OF TWO-DAY TRAINING ON CREATING SAFE SPACES: PROMOTING ANTI-BULLYING AND MENTAL HEALTH IN SCHOOLS CUM TRAVEL ORDER</b>		
<b>SCHOOL</b>	<b>SELG OFFICERS</b>	<b>TEACHER-ADVISER</b>
<b>ELEMENTARY</b>		
Alapan I Elementary School	Sofia Lorraine M. Legaspi	Jennifer S. Mendoza
	Miguel Gerone L. Barbo	
Alapan II Elementary School	Atlantis Alonzo C. Fajardo	Jocevic Pascua Borbor
Anabu I Elementary School	Rhea Mae F. Pagliawan	Jerson Legaspi Torres
Anabu II Elementary School	Sabrina Llanna T. Laylo	Jean Picazo Galapon
Bayan Luma I Elementary School	Louiss Gabriell A. Bella	Michelle B. Dacir
Bayan Luma II Elementary School	Chloe Heartilly J. Merilos	Ariane V. Dela Fuente
Buhay na Tubig Elementary School	Erin Ricz A. Santos	Alona E. Ulep
BNTES - Maharlika Annex	Beatriz Lorain V. Pontiga	Richard Yodico Salvedia
Bukandala Elementary School	Leigh Hannah V. Lagsac	Emer H. Godelosao
	Izabella Ingrid A. Santos	
Carsadang Bago Elementary School	Sophia Leigh C. Navarro	Erlyn E. Ilaio
Cayetano Topacio Elementary School	Geesha Madelaine I. Gonzales	Niezel F. Doloiras
Estanislao Villanueva Memorial Elementary School	Viktor Yohann Ederon	Liezel G. Agustin
Imus Pilot Elementary School	Princesz Jahna L. Espares	Jairence Kate E. Sarmiento
	Malachi Caleb F. Caimbon	
Malagasang I Elementary School	Jhanna D. Ross	Asumpta Monica C. Jacob
	Michaela P. Aquino	
Malagasang II Elementary School	Dhanzel C. Bersamina	Sheldyne Eduria
	Natasha Mae C. Superal	
Malagasang III Elementary School	Zean Krystoff A. Arevalo	Dolores D. Mangulabnan
Palico Elementary School	Szarielle Denisz B. Tomalin	Agnes M. Armenta
Pasong Buaya I Elementary School	Rhiana Crystal Faith Saur	Henry C. Jamer
Pasong Buaya II Elementary School	Sherilyn B. Bayonito	Carmela R. Reginio
Pasong Buaya III Elementary School	Denise Angel S. Dosdos	Frecela B. Ballesteros
Pasong Santol Elementary School	Josiah Franz P. Taniegra	Aila Jane B. Seniel
PSES - Golden City Annex	Ellice D. Arada	Hanelit Laad Jarne

<b>ELEMENTARY</b>	<b>SELG OFFICERS</b>	<b>TEACHER-ADVISER</b>
Tanzang Luma Elementary School	Emmanuel Niño F. Castillo	Maria Cristina N. Tigrado
Tinabunan Elementary School	Freya Ayanna P. Yap	Jadg Isa D. Aparicio
Toclong Elementary School	Prince Edward Dale Garcia	Mercy Angelie Fetalvero
Gov. D.M. Camerino Integrated School	Scarlet Faith N. Guina	Kristian B. Pacleba
Francisca Benitez Integrated School	King James Luis R. Salabao	Maria Teresa Macahilas
City of Imus Integrated School	Jaxen Andrei N. Deinla	Grace L. Luyun
Anastacio Advincula Integrated School	Jhon Lucas B. Capul	Angelica C. Laporga
<b>JUNIOR HIGH SCHOOL</b>	<b>SSLG OFFICERS</b>	
Gen. Licerio Topacio National High School	Cyric A. Fabellon	Arlene Ante-Amaro
	Jerard Connely A. Tabjan	
	Kish Aniyah D. Dela Cruz	
Gen. Tomas Mascardo National High School	Ma. Allyssa Nicole E. Planillo	Novalyn P. Alubog
	Rayzen M. Solis	
	John Cyrus Almario	
Hipolito Saquilayan National High School	Tommy B. Gobenciong	Sheryl L. Salupan
	Laurize Ynna C. Durango	
	Grivence Edward A. Morales	
Imus National High School	Radestrel Knox Demonte	Paulo Herrera
	Atheona Nicole Alburo	
	Athena Gabrielle Tabora	
Gen. Emilio Aguinaldo National High School	Airwind B. Dudas	Mary Grace A. Prades
	Sharmaine B. Cacactin	
	Stephen Dominick B. Castro	
Gov. D.M. Camerino Integrated School	Cassidy Khate C. Lola	Arianne Bless S. Basallo
	Ruidein Althea L. Cruz	
	Ulydycy Zhoey Shan L. Barzaga	
Francisca Benitez Integrated School	Achilla C. Javinal	Jolina Z. Agbuya
	Janessa Blair G. Deocampo	
	Mary Louise C. Deluag	
City of Imus Integrated School	Pia Alinda M. Aguillon	Mabel C. Matias
	Atheena Jaylie L. Joson	
	Gemaica Angelynn S. Leopoldo	
Anastacio Advincula Integrated School	Joanne Valerie M. Ambil	Mean C. Dotillos
	Alexandrea Ysabelle M. Romero	
	Xyrish Mhae G. Cortel	

<b>SENIOR HIGH SCHOOL</b>	<b>SSLG OFFICERS</b>	<b>TEACHER-ADVISER</b>
Gen. Flaviano Yengko Senior High School	Ayiesha Kazumi S. De Leon	Jerald M. Abejuela
	Trisha Mae P. Mediona	
	Jacob Ayden Anthony G. Bautista	
Gen. Juan Castañeda Senior High School	Roland Andrei P. Hechanova	Neil A. Catapang
	Rezchel L. Apin	
	Athena A. Borja	
Gen. Pantaleon Garcia Senior High School	Milca B. Laroya	Armando V. Dadios, Jr.
	Arianne Joy G. Rafol	
	Rainelyn Cate C. Ventura	
Gov. Juanito Reyes Remulla Senior High School	Justin T. Cachero	Anthony de los Santos
	Reiza Lei A. Garcia	
	Rebecca B. Belardo	

Enclosure No. 2 to Division Memorandum No. \_\_\_ s. 2025

**PROGRAM MATRIX**

<b>Date</b>	<b>Time</b>	<b>DAY 1 Session/ Activity</b>	<b>Person/s Involved</b>
December 16, 2025	8:00 am – 9:00 am	Arrival and Attendance Registration of Participants	TWGs
	9:00 am – 9:30 am	Preliminaries (National Anthem & Prayer)  Introduction of Participants  Welcome Remarks and Inspirational Message	via Audio Visual Presentation  Medel Carlos C. Zarsuelo, Jr. – EPS II-M & E  Homer N. Mendoza OIC-Schools Division Superintendent
	9:30 am – 10:30 am	RA 11313 (Safe Spaces Act) DepEd Memorandum No. OM-OUOPS-2024-05-01115	Mario T. Tamondong, Jr. Attorney III
	10:30 am – 10:45 am	Am Snack/Health Break	
	10:45 am - 12:00 pm	Continuation of the topic on Safe Spaces Act and Child Protection Policies in Schools	Mario T. Tamondong, Jr. Attorney III
	12:00 pm – 1:00 pm	Lunch Break/Health Break	
	1:00 pm – 3:00 pm	DO 55, s. 2013 Anti-Bullying Act (RA 10627)	Mario T. Tamondong, Jr. Attorney III
	3:00 pm – 3:15 pm	Pm Snack/Health Break	
	3:15 pm – 5:00 pm	Open Forum/Q & A	Mario T. Tamondong, Jr. Attorney III
	5:00 pm	End of Day 1 Training and Departure	

<b>Date</b>	<b>Time</b>	<b>DAY 2 Session/ Activity</b>	<b>Person/s Involved</b>
December 17, 2025	8:00 am – 8:30 am	Call time/Assembly	
	8:30 am – 10:00 am	<p>Mental Health and Practical Interventions</p> <p>Theme: Building a Supportive and Caring School Environment</p> <ul style="list-style-type: none"> <li>• Understanding Mental Health in Schools</li> <li>• Common mental health challenges among students</li> <li>• Early warning signs and intervention strategies</li> </ul>	<p>Nanette R. Gamboa Guidance Counselor II Gov. Juanito Reyes Remulla Senior High School</p>
	10:00 am – 10:15 am	Am Snack/Health Break	
	10:15 am – 12:00 pm	<p>Counseling Techniques for Bullying Victims and Aggressors</p> <ul style="list-style-type: none"> <li>• Empathy-based approaches</li> <li>• Conflict resolution and peer mediation</li> </ul>	<p>Nanette R. Gamboa Guidance Counselor II Gov. Juanito Reyes Remulla Senior High School</p>
	12:00 pm – 1:00 pm	Lunch Break/Health Break	
	1:00 pm – 3:00 pm	Open Forum/Q & A	<p>Nanette R. Gamboa Guidance Counselor II Gov. Juanito Reyes Remulla Senior High School and Mario T. Tamondong, Jr. Attorney III</p>
	3:00 pm – 3:15 pm	Pm Snack/Health Break	
	3:15 pm – 4:00 pm	Continuation of Open Forum/ Q & A	<p>Nanette R. Gamboa Guidance Counselor II Gov. Juanito Reyes Remulla Mario T. Tamondong, Jr. Attorney III</p>
	4:00 pm – 4:30 pm	Closing Program and Closing Remarks	<p>Glenda DS. Catadman OIC-Assistant Schools Division Superintendent</p>
	4:30 pm - 5:00 pm	Distribution of Certificates, End of Day 2 Training and Departure	TWGs

Enclosure No. 3 to Division Memorandum No. \_\_\_\_ s. 2025

**Management Staff Cum Travel Order**

<b>Management Staff</b>	<b>Members</b>
Program Manager	Homer N. Mendoza
Assistant Program Manager	Glenda DS. Catadman
Program Owner	Ariel L. Dayrit
Division Chiefs	Marciano V. Valles Ivan Honorpette A. Mijares
Documenter	Anthony D. Bungay
M & E Coordinator	Medel Carlos C. Zarsuelo, Jr.
Welfare Officer	Winchell Y. De Vera
Learning Facilitators	Atty. Mario T. Tamondong, Jr. Nanette R. Gamboa
TWGs	Jayner S. Obias Reanne Kaye C. Rosas