



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF IMUS CITY

2 Dec 2025

DIVISION MEMORANDUM

No. 155, s. 2025

**FY 2025 4TH QUARTER REGIONAL DRRM CONFERENCE AND
 2025 MANILA BAY REHABILITATION ACTIVITIES CUM
 TRAVEL ORDER**

To: OIC - Assistant Schools Division Superintendent
 OIC - CID Chief Education Supervisor
 OIC - SGOD Chief Education Supervisor
 Education Program Supervisors
 School Heads/OICs (All Public Schools)
 All Others Concerned

1. Relative to Republic Act No. 9729 (Climate Change Act of 2009) and Regional Memorandum No. 854, s. 2025 (FY 2025 4th Quarter Regional DRRM Conference and 2025 Manila Bay Rehabilitation Activities), this Office announces the hosting of the Schools Division Office of Imus City of the FY 2025 4th Quarter Regional DRRM Conference on December 3-4, 2025, at Tanza Oasis Hotel and Resort, Tanza, Cavite, and the 2025 Manila Bay Rehabilitation Activities on December 5, 2025, at Mangrove Reserve Forest, Noveleta, Cavite.

2. The activities aim to:
- Conduct coastal clean-up and mangrove tree planting;
 - Facilitate the accomplishment reporting; and
 - Undertake the planning of the 2026 DRRM activities.

3. In the conduct of the above-mentioned conference and rehabilitation activities below is the series of activities with the information on the target participants, dates, and venues:

Date	Participants	Activity	Venue
Dec. 3 - 4, 2025	1 Regional DRRM Focal 1 Selected RO Personnel 2 SDO Imus City Top Management 25 Division DRRM Coordinators 17 Division DRRM (COS) 3 Members of the TWG from SDO Imus City	Regional DRRM Conference	Tanza Oasis Hotel and Resort, Tanza, Cavite
	1 Regional DRRM Focal 4 Selected RO Personnel	Manila Bay Rehabilitation	Mangrove Reserve



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PRIME-HRM
BRONZE AWARDEE

Dec. 5, 2024	1 OIC-Schools Division Superintendent (SDO Imus City) 1 OIC-Assistant Schools Division Superintendent (SDO Imus City) 42 Division DRRM Coordinators and COS 1 OIC-SGOD Chief (SDO Imus City) 1 OIC-CID Chief (SDO Imus City) 15 TWG SDO Imus City	(MBR)/ Mangrove Tree Planting Activity	Forest, Noveleta, Cavite
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4. Participants in the Manila Bay Rehabilitation (Mangrove Tree Planting and Coastal Clean-up Drive) are required to bring gloves, tumbler with water, thick socks, extra clothes (pants/shorts, shirt, undergarments), and garbage sacks.

5. Expenses to be incurred relative to the conduct of this activity shall be charged against the FY 2025 Disaster Preparedness Response Program (DPRP) Current funds, while the transportation expenses incurred by the participants will be charged against local funds, subject to the usual accounting rules and regulations.

6. Attached herewith are the program management team, program matrix, and list of division participants.

7. This Memorandum shall serve as the official travel authority for the SDO Imus City personnel who are involved in the above-mentioned activities.

8. For any questions or clarifications, please contact Mr. Anthony D. Bungay, Project Development Officer II (DRRM), at (046)-419-8450 to 53 local 227.

9. Immediate and wide dissemination of this Memorandum is earnestly desired.


HOMER N. MENDOZA

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

SAFETY EDUCATION
PROGRAMS

SGOD-DRRM/1 Dec 2025

Enclosure 1 to the Division Memorandum No. 155, s. 2025

**PROGRAM MANAGEMENT TEAM AND TECHNICAL WORKING
GROUP CUM TRAVEL ORDER
December 3-5, 2025**

Management Staff	Members
Program Manager	Homer N. Mendoza OIC-Schools Division Superintendent
Assistant Program Manager	Glenda DS. Catadman OIC-Assistant Schools Division Superintendent
Program Owner	Anthony D. Bungay PDO II-DRRM
Finance Officer	Jona B. Ramos AO V - Budget Officer
Logistics Officers (including invitation and certificates)	June Bence L. Adelan Education Program Supervisor, SGOD Eden P. Reyes Principal II Joanne C. Genido ADAS III
Documenter	Ariel L. Dayrit PDO I
M & E Coordinator	Medel Carlos C. Zarsuelo Jr. EPS II
Welfare Officer	Christian Gabriel C. Ynieta Nurse II
Program Facilitators	Ramil G. Ginete PDO IV – Regional DRRM Focal Anthony D. Bungay PDO II-DRRM
Master of Ceremonies	Medel Carlos C. Zarsuelo Jr. EPS II

Enclosure 2 to the Division Memorandum No. 755, s. 2025

LIST OF PARTICIPANTS CUM TRAVEL ORDER

4th Quarter Regional DRRM Conference Technical Working Group Tanza Oasis Hotel and Resort, Tanza, Cavite December 3-5, 2025

No.	Name	Position
1	Anthony D. Bungay	PDO II – DRRM
2	June Bence L. Adelan	EPS – SGOD
3	Eden P. Reyes	Principal II
4	Christian Gabriel C. Ynieto	Nurse II
5	Ariel L. Dayrit	PDO I

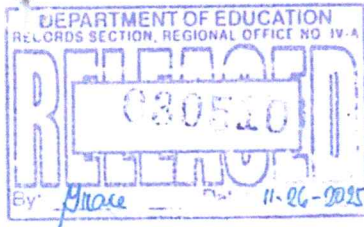
Manila Bay Rehabilitation (Tree Planting and Coastal Clean Up Drive) Mangrove Forest Reserve, Cavite City, Cavite December 5, 2025

No.	Name	Position
1	Homer N. Mendoza	OIC – SDS
2	Glenda DS. Catadman	OIC – ASDS
3	Marciano L. Valles	OIC – Chief, CID
4	Ivan Honorpette A. Mijares	OIC – Chief, SGOD
5	June Bence L. Adelan	EPS – SGOD
6	Ronnie B. Yohan	AO V
7	Jona B. Ramos	AO V
8	Josephus Perseus B. Banaag	AO IV
9	Gian Paul G. Creencia	MO III
10	Eden P. Reyes	Principal II
11	Jay Darious M. Montealegre	TA III
12	Genesis T. Pasilan	OIC – School Head
13	Eloisa Mae A. Rosaroso	PDO I
14	Jayson C. Talon	PDO I
15	Lyra B. Lontoc	PDO I
16	Wilfredo P. Estopace	Utility-Driver
17	Roberto D. Baarde Jr.	ADA IV-Driver
18	Abner B. Monciller	Driver

Enclosure 3 to the Division Memorandum No. 755, s. 2025**PROGRAM MATRIX**

Day (1 December 3, 2025)		
TIME	ACTIVITY	RESPONSIBLE PERSON/PRESENTER
7:00 AM – 8:00 AM	Arrival and Registration of the Participants	TWG
8:00 AM – 8:30 AM	Preliminaries 1. Philippine National Anthem 2. Prayer 3. Bagong Pilipinas 4. CALABARZON March 5. DepEd Quality Policy Statement	AVP
	Checking of Participants/Roll Call	Medel Carlos C. Zarsuelo Jr. EPS II – SDO Imus City
	Welcome Remarks	HOMER N. MENDOZA OIC-SDS – SDO Imus City
	Inspirational Message	ATTY. ALBERTO T. ESCOBARTE Regional Director LOIDA N. NIDEA Assistant Regional Director EDUARDA M. ZAPANTA ESSD, Chief
10:00 AM – 10:15 AM	Morning Break	TWG
	Program Matrix	TRISHA MAE M. JOSEF Administrative Support II, Regional Office
12:00 PM – 1:00 PM	Lunch Break	
	Part 1. Accomplishment Reporting (<i>with pre-work</i>)	All DRRM Coordinators RAMIL G. GINETE PDO IV
3:00 PM – 3:15 PM	Afternoon Break	
	Part 2. Accomplishment Reporting (<i>with pre-work</i>)	All DRRM Coordinators RAMIL G. GINETE PDO IV
Day 2 (December 4, 2025)		
8:00 AM – 8:15 AM	Preliminaries 1. Makabayan song 2. Prayer 3. Energizer	Emcee
	2026 Activities Planning (Regional PPAs)	All DRRM Coordinators RAMIL G. GINETE PDO IV
10:00 AM – 10:15 AM	Morning Break	TWG
	2026 Activities Planning (Regional PPAs)	All DRRM Coordinators RAMIL G. GINETE PDO IV

12:00 PM – 1:00 PM	Lunch Break	
	2026 Activities Planning (Regional PPAs)	All DRRM Coordinators RAMIL G. GINETE PDO IV
3:00 PM – 3:15 PM	Afternoon Break	
	2026 Activities Planning (Regional PPAs) Closing Program	All DRRM Coordinators RAMIL G. GINETE PDO IV
Day 3 (December 5, 2025)		
8:00 AM – 8:20 AM	Manila Bay Rehabilitation (MBR) activities (coastal clean-up and tree-planting activity)	Philippine Coast Guard Cavite MENRO, Noveleta, Cavite ATTY. ALBERTO T. ESCOBARTE Regional Director LOIDA N. NIDEA Assistant Regional Director EDUARDA M. ZAPANTA ESSD, Chief HOMER N. MENDOZA OIC-SDS – SDO Imus City
	MBR Activities (coastal clean-up and tree-planting activity)	All participants



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



ESSD-RM-2025-854

24 November 2025


Regional Memorandum

No. 854 s. 2025

**FY 2025 4TH QUARTER REGIONAL DRRM CONFERENCE
AND 2025 MANILA BAY REHABILITATION ACTIVITIES**

To **Schools Division Superintendents**

1. In line with the Regional Memorandum No. 86, s. 2025¹, this Office, through the Education Support Services Division, announces the conduct of the FY 2025 4th Quarter Regional Disaster Risk Reduction and Management (DRRM) Conference on December 3-4, 2025, 8:00 AM at Tanza Oasis Hotel and Resort, Tanza, Cavite, followed by the Manila Bay Rehabilitation Activities on December 5, 2025.
2. The activities aim to achieve the following objectives:
 - a. Conduct coastal clean-up and mangrove tree planting;
 - b. Facilitate the accomplishment reporting;
 - c. Undertake the planning of the 2026 DRRM activities
3. The participants in the activities are the Project Development Officers II – DRRM and the Administrative Support II – DRRM (COS) from all Schools Division Offices listed in Enclosure A.
4. Immediate dissemination of this Memorandum to all concerned personnel is highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

03/ROETMJ

¹ FY 2025 Quarterly Schedule of Disaster Risk Reduction and Management, Climate Change Adaptation, and Education in Emergency Activities



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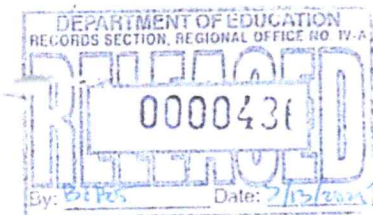
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Enclosure A.

LIST OF PARTICIPANTS

	OFFICE/SCHOOLS DIVISION OFFICES	NAMES	DESIGNATION
1.	Regional Office	Atty. Alberto T. Escobarte, CESO II	Regional Director
2.	Regional Office	Loida N. Nidea	Assistant Regional Director
3.	Regional Office	Eduarda M. Zapanta	ESSD, Chief
4.	Regional Office	Marivic P. Pedrialva	ADA III
5.	Regional Office	Trisha Mae M. Josef	Administrative Support II
6.	Antipolo City	Noel C. Meriño	PDO II
7.	Antipolo City	Dominic Jenel C. Dela Rosa	Administrative Support II
8.	Bacoor City	Armida E. Quindara	PDO II
9.	Batangas City	Henry C. Ramirez	PDO II
10.	Batangas City	John Rafael S. Javier	Administrative Support II
11.	Batangas Province	James Angelo T. Año	PDO II
12.	Batangas Province	Jericho D. Andal	Administrative Support II
13.	Biñan City	Ernane S. Escuvania	PDO II
14.	Biñan City	Jim Carlon R. Ambayec	Administrative Support II
15.	Cabuyao City	Jomar D. Flores	PDO II
16.	Cabuyao City	Erica Shaina T. Castor	Administrative Support II
17.	Calaca City	Edellyn H. Jamilan	PDO I - OIC-DRRM
18.	Calamba City	Ariel DP. Antonio	PDO II
19.	Calamba City	Stephanie Anne M. Mirabueno	Administrative Support II
20.	Carmona City	Julie O. Villanueva	PDO II - DRRM-OIC
21.	Cavite Province	Kevin Herick C. Avilla	DRRM-OIC
22.	Cavite Province	Ian Wilton C. Baybay	Administrative Support II
23.	Cavite City	Caren Joy B. Zerna	PDO II
24.	Dasmariñas City	Jeremiah Oliver P. Arciaga	PDO II
25.	Dasmariñas City	Ma. Karla Danica C. Viray	Administrative Support II
26.	General Trias City	Richard P. Duque	PDO II
27.	Imus City	Anthony D. Bungay	PDO II
28.	Laguna	Carol E. Delos Santos	PDO II

29.	Laguna	Myke Darylle P. Averion	Administrative Support II
30.	Lipa City	Raymund P. Bautista	PDO II
31.	Lipa City	Mirasol L. Mendoza	Administrative Support II
32.	Lucena City	Preciosa Marie T. Alba	PDO II
33.	Lucena City	John Alex M. Rey	Administrative Support II
34.	Quezon	Arvin P. Repaso	PDO II
35.	Quezon	Ralph Angelo E. Gallardo	Administrative Support II
36.	Quezon	Adriane R. Aragon	Administrative Support II
37.	Rizal	John Marfred C. Samonte	Administrative Support II
38.	San Pablo City	Manfredo Z. Guitang	PDO II
39.	San Pedro City	Jerome Q. Jasa	PDO II
40.	San Pedro City	Laila DL. Bonillo	Administrative Support II
41.	Santa Rosa City	Lea Imelda E. Ibayan	PDO II
42.	Santa Rosa City	Jose Rafael G. Balagtas	Administrative Support II
43.	Sto. Tomas City	Arlen Dean H. Adams	PDO II
44.	Sto. Tomas City	Ian Samuel R. Delos Santos	Administrative Support II
45.	Tanauan City	June Ruel E. Magallon	PDO II
46.	Tanauan City	Windel M. Ibarrientos	Administrative Support II
47.	Tayabas City	Ariel C. Cabuyao	PDO II



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




06 February 2025

Regional Memorandum
No.86 s.2025

**FY 2025 QUARTERLY SCHEDULE OF DISASTER RISK
REDUCTION AND MANAGEMENT, CLIMATE CHANGE
ADAPTATION, AND EDUCATION IN EMERGENCY
ACTIVITIES**

To **Schools Division Superintendents**

1. The Department of Education Region IV-A CALABARZON, through the Education Support Services Division, announces the schedule of activities attached hereto for Fiscal Year 2025 related to Disaster Risk Reduction and Management (DRRM), Climate Change Adaptation and Mitigation (CCAM), Peacebuilding, and Education in Emergencies (EiE) plans, programs, projects, and activities.
2. These initiatives aim to enhance implementation mechanisms, ensure better coordination, and optimize resource utilization for greater impact.
3. Schools Division DRRM program focal persons are advised to facilitate the conduct of Division Climate Change Caravans (summits or conferences), the Nationwide Simultaneous Earthquake Drill (NSED), and other similar drills.
4. Focal persons are also expected to monitor and evaluate Comprehensive School Safety and DRRM program implementation in schools. Additionally, must provide a report on the obligation and utilization of the DRRM fund, as well as the downloaded disaster response program support funds.
5. Expenses for logistics, board and lodging, travel, and other incidental costs shall be charged to DRRM local funds, subject to existing auditing and accounting rules and regulations.
6. For more details, contact Wilbert C. Ulpindo, PDO II of the Education Support Services Division at (02) 8682-2114 loc 430 or email essd.calabarzon@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director *gmg*

03/ROE2



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Annex A: FY 2025 QUARTERLY SCHEDULE OF DISASTER RISK REDUCTION AND MANAGEMENT, CLIMATE CHANGE ADAPTATION AND EDUCATION IN EMERGENCY ACTIVITIES

DATE	ACTIVITIES	HOST	PARTICIPANTS
March 19-21, 2025	FY 2025 1 ST QUARTER REGIONAL DRRM CONFERENCE TREE PLANTING SCHOOL DRRM, CCAM, PEACEBUILDING ACTIVITIES, AND EIE PROGRAMS BENCHMARKING	SDO ANTIPOLO CITY	DIVISION DRRM FOCALS AND TECHNICAL ASSISTANTS INVITED PARTICIPANTS SELECT SCHOOL (1)
June 18-20, 2025	FY 2025 2 ND QUARTER REGIONAL DRRM CONFERENCE COASTAL CLEAN-UP SCHOOL DRRM, CCAM, PEACEBUILDING ACTIVITIES AND EIE PROGRAMS BENCHMARKING	SDO BATANGAS PROVINCE	DIVISION DRRM FOCALS AND TECHNICAL ASSISTANTS INVITED PARTICIPANTS SELECT SCHOOL (1)
September 2025 <i>(Specific dates to be announced through an advisory)</i>	FY 2025 3 RD QUARTER REGIONAL DRRM CONFERENCE 2025 REGIONAL CLIMATE CHANGE SUMMIT 2025 REGIONAL DRRM OLYMPICS	REGIONAL OFFICE	DIVISION DRRM FOCALS AND TECHNICAL ASSISTANTS INVITED PARTICIPANTS CCAM PARTNERS SELECT SDO PERSONNEL (5) SELECT SCHOOL NON-TEACHING PERSONNEL (5) G7-G12 Learners
December 3-5, 2025	FY 2025 4 TH QUARTER REGIONAL DRRM CONFERENCE MANILA BAY REHABILITATION, COASTAL CLEAN-UP AND MANGROVE REFORESTATION (TREE PLANTING)	IMUS CITY	DIVISION DRRM FOCALS AND TECHNICAL ASSISTANTS INVITED PARTICIPANTS SELECT SCHOOL (1)