



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

18 Nov 2025

DIVISION MEMORANDUM
No. 720, s. 2025

**REGISTRATION FOR THE REGULAR PHILIPPINE
EDUCATIONAL PLACEMENT TEST**

To: OIC-Assistant Schools Division Superintendent
OIC-CID Chief Education Supervisor
OIC-SGOD Chief Education Supervisor
School Heads (Public Elementary and Secondary Schools)
All Others Concerned

1. Pursuant to **DepEd Memorandum (DM) No. 098, s. 2025** titled “Administration of the Regular Philippine Educational Placement Test,” this Office, through the School Governance and Operations Division (SGOD), hereby announces the start of the registration for the Regular Philippine Educational Placement Test (PEPT) that will be administered in December 2025.
2. The PEPT is a nationally administered assessment for learners in special circumstances. The result of this assessment will allow these learners to access or resume schooling and/or obtain certification of completion by grade level in the DepEd formal system.
3. The following learners are encouraged to register and take the PEPT:
 - a. Learners from schools without a government permit
 - b. Learners from nonformal and informal education programs
 - c. Learners who have incomplete or no record of formal schooling
 - d. Learners with back subjects
 - e. Learners who need grade-level standards assessment
 - f. Learners who are overage for their grade levels
4. Pursuant to Section 6 (Grade Level Placement Assessment) of DepEd Order No. 55, s. 2016 titled “Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program,” the placement of the Regular PEPT qualifiers will take effect in the next or subsequent school year, not during the current school year when the test was administered.
5. The registration for the Regular PEPT will be from Nov. 19 to Nov. 26, 2025, 8:00 a.m. to 5:00 p.m. except for national holidays and declared non-working days.
6. Learners who wish to take the PEPT may submit their documents to the School Governance and Operations Division (SGOD) of the Schools Division Office of Imus City (SDOIC) at Toclong I-C, Imus City, Cavite.



Address: Toclong I-C, Imus City, Cavite
Telephone No.: (046) 4198450 to 53
Email Address: imus.city@deped.gov.ph
Website: www.depedimuscity.com
Facebook Page: @sdoimuscity



a. For new test-takers

1. One copy of the accomplished **Regular PEPT Registration Form** which can be downloaded from <https://tinyurl.com/PEPTREGUFORM>.
2. Original and one photocopy of the **birth certificate** duly authenticated and issued by the Philippine Statistics Authority (formerly National Statistics Office) or by the Local Civil Registrar.
3. Certified True Copy of the **permanent school record** (e.g., SF10/Form 137) signed by the school principal/registrar/school administrator with dry seal.
4. **Certificate of attendance in intervention programs**, or any proof of schooling (if applicable).
5. Two identical and recently taken 1x1 colored **ID pictures with name tags**.

b. For test retakers and PEPT passers

1. One copy of the accomplished **PEPT Registration Form** which can be downloaded from <https://tinyurl.com/PEPTREGUFORM>.
2. Original and one photocopy of the **PEPT Certificate of Rating** (for applicants who need to retake a PEPT subtest).
3. Two identical and recently taken 1x1 colored **ID pictures with name tags**.

7. The Division Testing Coordinator (DTC) will be in charge of the evaluation of documents and ensure that the documentary requirements of each registrant are complete.

8. **No test registration fees** will be collected from the test registrants.

10. **No walk-in policy** will be strictly implemented on the day of test administration to ensure test security, accurate evaluation, completeness of documentary requirements, and orderly flow of services.

9. Only **50 learners** will be accommodated by the SDOIC.

10. Examinees whose test score in one subject is lower than 75% may be allowed to retake the failed subtest within six months from the date of examination. On the other hand, examinees whose test scores in two or three subjects are lower than 75% are required to retake all the subjects.

11. A Certificate of Rating (COR) will be issued to each test-taker. Information regarding the release of results will be announced in a separate Division Memorandum.

12. For queries and clarifications, please call Mr. Medel Carlos C. Zarsuelo Jr., Education Program Specialist II, at 046-419-8450 to 53 local 227.

13. Immediate dissemination of this Memorandum is earnestly desired.



Digitally signed by
Mendoza Homer
Napenas
Date: 2025.11.18
03:46:02 +08:00

HOMER N. MENDOZA

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
MONITORING AND EVALUATION

sgod/mcz/Nov. 14, 2025