



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF IMUS CITY

18 November 2025

**DIVISION MEMORANDUM**  
No. 716, s. 2025

**PARTICIPATION IN VARIOUS ACTIVITIES ON THE CREATIVE CURRICULUM FOR KINDERGARTEN**

To: OIC-Assistant Schools Division Superintendent  
OIC-CID Chief Education Supervisor  
OIC-SGOD Chief Education Supervisor  
School Heads/OICs (Public Elementary Schools)  
All Others Concerned

1. In line with the Schools Division of Imus City's initiative to support the 5-point agenda of the Department of Education in strengthening the early learning foundations, this office, through its Curriculum Implementation Division (CID), will conduct the following activities:

<b>Activity</b>	<b>Indicative Date of Implementation</b>	<b>Modality/Venue</b>
Pre-Implementation Meeting <ul style="list-style-type: none"><li>Walkthrough of Creative Curriculum Core Components and alignment with division goals</li><li>Test run Smart Teach App and GOLD</li></ul>	November 24, 2025 1:00 -5:00	Face to Face/Imus Pilot ES
Teacher Training <ul style="list-style-type: none"><li>2-day teacher training for implementers</li><li>Unboxing of the CC kit</li></ul>	November 26-27, 2025 Whole day of Nov. 26 Half-day of Nov. 27	Face to Face/Imus Pilot ES
Benchmarking and/or preparing classrooms <ul style="list-style-type: none"><li>Schedule visit to current CC class for benchmarking</li><li>Check CC implementer classrooms for feedback</li></ul>	November 28, 2025	Face to Face



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<p>Planning &amp; Smart Teach Onboarding for Teachers</p> <ul style="list-style-type: none"> <li>• Agreement on blocks of time and sequence of using teaching guides</li> <li>• Teacher huddle for Smart Teach</li> </ul>	<p>TBD</p>	<p>Face to Face</p>
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2. The participants are the recipients of creative curriculum packages and select division personnel. They are requested to bring laptops and the CC packages. This Memorandum serves as the travel authority of participants.

Imus Pilot ES- Dr. Divina A. Narvaez  
 Ms. Rita J. Alcera  
 Alapan I ES – Dr. Jocelyn A. Limosinero  
 Ms. Meriam E. Suarez  
 Bukandala ES- Dr. Gina U. Reyes  
 Ms. Jemelyn B. Jaime  
 Malagasang II ES- Dr. Wilma J. Chiquillo  
 Ms. Edlene P. Bonavente  
 Asst. Schools Division Superintendent  
 OIC-CID Chief  
 Select Education Program Supervisors

3. Meals, travel and other incidental expenses shall be charged to MOOE, local fund or other available funds subject to the usual accounting and auditing rules and regulations.

4. For inquiries, please contact Ms. Riza C. Garcia, Education Program Supervisor at 419-8450 local 221.

5. Immediate and wide dissemination of this Memorandum is earnestly desired.



Digitally signed by  
 Mendoza Homer  
 Napenas  
 Date: 2025.11.18  
 03:38:34 +08:00

**HOMER N. MENDOZA**

Assistant Schools Division Superintendent  
 Officer-In-Charge  
 Office of the Schools Division Superintendent



Encl.: As stated  
 Reference: None  
 To be indicated in the Perpetual Index  
 under the following subjects:  
 KINDERGARTEN EDUCATION

cid/recg 11/14/2025