



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

12 **November 2025**

DIVISION MEMORANDUM

No. 710, s. 2025

**6th DIVISION MANAGEMENT COMMITTEE MEETING
(MANCOM)**

To: OIC- Assistant Schools Division Superintendent
OIC- CID Chief Education Supervisor
OIC- SGOD Chief Education Supervisor
School Heads (Public Schools)
All Others Concerned

1. This Office announces the conduct of the 6th Division Management Committee Meeting (ManCom) for Calendar Year 2025 on November 19, 2025, 8:00 AM – 5:00 PM at **Governor D.M. Camerino Integrated School (GDMCIS)**, Medicion 2nd, Imus City, Cavite. The Senior High School Cluster shall host the said meeting.
2. Agenda includes:
 - 2.1 Status of action arising from the previous ManCom meeting
 - 2.2 Schools Division Superintendent's Hour
 - 2.3 Updates on various Deped Memoranda
 - 2.4 CID Announcements/Reminders
 - 2.5 SGOD Announcements/Reminders
 - 2.6 OSDS Announcements/Reminders
 - 2.7 Issues, concerns, and other matters.
3. Participants to this meeting are the following:
 - 3.1 Schools Division Superintendent,
 - 3.2 Assistant Schools Division Superintendent
 - 3.3 Division Chiefs,
 - 3.4 Education Program Supervisors
 - 3.5 Planning Officer
 - 3.6 Senior Education Program Specialists
 - 3.7 Education Program Specialists
 - 3.8 Program Development Officers
 - 3.9 OSDS Unit and Section Heads,
 - 3.10 Cluster Heads, and
 - 3.11 School Heads/OICs/TICs



Address: Toclong I-C, Imus City, Cavite
Telephone No.: (046) 4198450 to 53
Email Address: imus.city@deped.gov.ph
Website: www.depedimuscity.com
Facebook Page: @sdoimuscity



4. Travelling and other allowable expenses are chargeable to local funds, subject to the usual accounting procedures and auditing rules.
5. For inquiries, please contact Mr. Ronnie B. Yohan, Administrative Officer V, at 419-8450 local 206
6. Immediate and widest dissemination of this Memorandum is desired.



Digitally signed by
Mendoza Homer
Napenas
Date: 2025.11.11
16:51:43 +08:00

HOMER N. MENDOZA

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl.: As stated
Reference: None

To be indicated in the Perpetual Index
under the following subject:

MEETINGS

Enclosure 1 to Division Memorandum No. 710, s. 2025

PROGRAM

I.	National Anthem	AVP
II.	Prayer	AVP
III.	DepEd Quality Policy Statement	AVP
IV.	Roll Call (Determination of Quorum)	Administrative Officer V
V.	Call to Order	Schools Division Superintendent
VI.	Status of Action Arising from the Previous ManCom Meeting	Assistant Schools Division Superintendent
VII.	Approval of Agenda	Schools Division Superintendent
VIII.	ManCom Proper • Updates/Reports/Issues and Concerns	SDS/ASDS/Chiefs/ Unit/Section Heads
IX.	Superintendent's Hour	Schools Division Superintendent
X.	Adjournment	Schools Division Superintendent

Master of Ceremonies