



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

05 Nov 2025

DIVISION MEMORANDUM
No. 697, s. 2025

**FINAL DETAILS ON THE ADMINISTRATION OF THE EARLY
LANGUAGE, LITERACY, AND NUMERACY ASSESSMENT
(ELLNA) FOR S.Y. 2025-2026**

To: OIC-Assistant Schools Division Superintendent
OIC-CID Chief Education Supervisor
OIC-SGOD Chief Education Supervisor
School Heads (Public Elementary Schools)
All Others Concerned

1. Relative to **DepEd Memorandum No. 087, s. 2025**, the following enclosures provide important details needed by the concerned schools in preparation for the administration of the Early Language, Literacy, and Numeracy Assessment (ELLNA) on November 07, 2025:

- a. Enclosure No. 1 – Allocation of Testing Materials per School
- b. Enclosure No. 2 – List of Public Schools and their Partner Schools
- c. Enclosure No. 3 – Schedule of the Distribution of Testing Materials
- d. Enclosure No. 4 – Schedule of the Retrieval of Testing Materials

2. The venue for the distribution and retrieval of the testing materials is on the 2nd floor Lobby of the Old SDO Building at the Schools Division Office of Imus City, Toclong I-C, Imus City, Cavite.

3. The following SDO personnel are requested to help during the distribution and retrieval of the testing materials:

- a. Joanne P. Genido
- b. Ria E. Amandy
- c. Jayner S. Obias

4. The Chief Examiner who will claim the testing materials must use the school's vehicle and bring his or her school or employee identification card to ensure the safety and security of the testing materials and for verification purposes. In case the Chief Examiner is not available, the representative must bring the following:

- a. Authorization letter
- b. School or employee ID
- c. School Head's school or employee ID



Address: Toclong I-C, Imus City, Cavite
Telephone No.: (046) 4198450 to 53
Email Address: imus.city@deped.gov.ph
Website: www.depedimuscity.com
Facebook Page: @sdoimuscity



5. The School Testing Coordinator, in coordination with the Chief Examiner, shall accomplish the School Testing Personnel Directory and List of ELLNA Examinees on or before **November 06, 2025**, through this link: <https://tinyurl.com/IMUS-ELLNA-DATA>.

6. The Division Monitoring Team, which is composed of select personnel from the Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD), shall conduct an on-site monitoring to ensure that the administration of ELLNA shall follow the protocols and adhere to standards set by the Bureau of Education of Assessment of the Department of Education.

School Name	Division Monitoring Team
Alapan I ES	Riza C. Garcia Ruby B. Heramia Medel Carlos C. Zarsuelo Jr.
Carsadang Bago ES	
Cayetano Topacio ES	
Estanislao Villanueva ES	
Gov. D.M. Camerino IS	
Tinabunan ES	
Toclong ES	
Anastacio Advincula IS	Leah J. Guillang Marilou P. Bronzi Darlferhen M. Dancel
Buhay na Tubig ES	
Buhay na Tubig ES – Maharlika Annex	
Imus Pilot ES	
Palico ES	
Pasong Buaya II ES	
Pasong Buaya III ES	
Tanzang Luma ES	Joseph R. Carreon Ricardo R. David III Naamah C. Mambalos
Alapan II ES	
Anabu I ES	
Bayan Luma I ES	
Bayan Luma II ES	
Bukandala ES	
Francisca Benitez IS	
Malagasang I ES	Rochelle S. Balete Maria Luisa F. Candelaria June Bence L. Adelan
Anabu II ES	
City of Imus IS	
Malagasang II ES	
Malagasang III ES	
Pasong Buaya I ES	
Pasong Santol ES	
Pasong Santol ES – Golden City Annex	

6. Travel funds and other related expenses of the Schools Division Office personnel shall be charged against the local funds, subject to existing budgeting, accounting, and auditing rules and regulations of the Department of Education.

7. School testing personnel are reminded that the safety, security, and integrity of the testing materials shall be upheld in the whole process of the test administration. As per DepEd Order No. 55, s. 2016 titled “Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program,”

sanctions shall be imposed to violation(s) committed. Thus, this Office expects all school personnel involved to adhere to the rules and regulations set by the Bureau of Education Assessment of the Department of Education.

8. Schools that do not have sufficient rooms may opt to shift the other grade levels to modular distance learning to accommodate the number of examinees.

9. For queries and clarifications, please contact Mr. Medel Carlos C. Zarsuelo Jr., Education Program Specialist II, at 046-419-8450 to 53 local 227.

10. Immediate dissemination of this Memorandum is earnestly desired.



Digitally signed by
Mendoza Homer
Napenas
Date: 2025.11.05
15:42:44 +08:00

HOMER N. MENDOZA

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subject:

ASSESSMENT

sgod/mcz/Nov. 04, 2025

Enclosure No. 1 to Division Memorandum No. 697, s. 2025

ALLOCATION OF TESTING MATERIALS PER SCHOOL

No.	BEIS School ID	School Name	Allocation
1	107968	Anabu I Elementary School	225
2	107969	Anabu II Elementary School	327
3	107970	Bayan Luma I Elementary School	196
4	107971	Bayan Luma II Elementary School	149
5	107972	Buhay na Tubig Elementary School	414
6	107973	Cayetano Topacio Elementary School	144
7	107974	Imus Pilot Elementary School	499
8	107976	Pasong Buaya I Elementary School	39
9	107978	Pasong Santol Elementary School	141
10	107979	Tanzang Luma Elementary School	188
11	107980	Alapan I Elementary School	561
12	107981	Alapan II Elementary School	272
13	107982	Bukandala Elementary School	705
14	107983	Carsadang Bago Elementary School	215
15	107984	E. Villanueva Elementary School	51
16	107986	Malagasang I Elementary School	468
17	107987	Malagasang II Elementary School	823
18	107988	Malagasang III Elementary School	165
19	107989	Tinabunan Elementary School	210
20	107990	Toclong Elementary School	93
21	164002	Palico Elementary School	265
22	164003	Pasong Buaya II Elementary School	200
23	164010	Pasong Buaya III Elementary School	130
24	164018	Buhay na Tubig Elementary School (Maharlika Annex)	152
25	164019	Pasong Santol Elementary School (Golden City Annex)	130
26	501895	Gov. D. M. Camerino Integrated School	315
27	502871	Anastacio Advincula Integrated School	55
28	502872	City of Imus Integrated School	215
29	502873	Francisca Tirona Benitez Integrated School	175

Enclosure No. 2 to Division Memorandum No. 697, s. 2025

LIST OF PUBLIC SCHOOLS AND THEIR PARTNER SCHOOLS

No.	BEIS School ID	School Name	Allocation	No. of Room Examiners	No. of Supervising Examiner(s)	Partner School
1	107968	Anabu I ES	225	12	1	Alapan II ES
2	107969	Anabu II ES	327	17	1	City of Imus IS
3	107970	Bayan Luma I ES	196	10	1	Tanzang Luma ES
4	107971	Bayan Luma II ES	149	8	0	Cayetano Topacio ES
5	107972	Buhay na Tubig ES	414	21	2	Imus Pilot ES
6	107973	Cayetano Topacio ES	144	8	0	Bayan Luma II ES
7	107974	Imus Pilot ES	499	25	2	Buhay na Tubig ES
8	107976	Pasong Buaya I ES	39	2	0	Anastacio Advincula IS
9	107978	Pasong Santol ES	141	8	0	Malagasang III ES
10	107979	Tanzang Luma ES	188	10	1	Bayan Luma I ES
11	107980	Alapan I ES	561	29	2	Malagasang I ES
12	107981	Alapan II ES	272	14	1	Anabu I ES
13	107982	Bukandala ES	705	36	3	Malagasang II ES
14	107983	Carsadang Bago ES	215	11	1	Tinabunan ES
15	107984	E. Villanueva ES	51	3	0	Toclong ES
16	107986	Malagasang I ES	468	24	2	Alapan I ES
17	107987	Malagasang II ES	823	42	4	Bukandala ES Francisca Tirona IS
18	107988	Malagasang III ES	165	9	0	Pasong Santol ES (Golden City Annex)
19	107989	Tinabunan ES	210	11	1	Carsadang Bago ES

20	107990	Toclong ES	93	5	0	E. Villanueva ES
21	164002	Palico ES	265	14	1	Gov. D. M. Camerino IS
22	164003	Pasong Buaya II ES	200	10	1	Buhay na Tubig ES (Maharlika Annex)
23	164010	Pasong Buaya III ES	130	7	0	Pasong Buaya II ES
24	164018	Buhay na Tubig ES (Maharlika Annex)	152	8	0	Pasong Buaya III ES
25	164019	Pasong Santol ES (Golden City Annex)	130	7	0	Pasong Santol ES
26	501895	Gov. D. M. Camerino IS	315	16	1	Palico ES
27	502871	Anastacio Advincula IS	55	3	0	Pasong Buaya I ES
28	502872	City of Imus IS	215	11	1	Anabu II ES
29	502873	Francisca Tirona Benitez IS	175	9	0	Malagasang II ES

Enclosure No. 3 to Division Memorandum No. 697, s. 2025

SCHEDULE OF THE DISTRIBUTION OF TESTING MATERIALS
November 6, 2025

School Name	Time
Alapan I ES	8:00 a.m. – 9:00 a.m.
Carsadang Bago ES	
Cayetano Topacio ES	
Estanislao Villanueva ES	
Gov. D.M. Camerino IS	
Tinabunan ES	
Toclong ES	
Anastacio Advincula IS	9:00 a.m. – 10:00 a.m.
Buhay na Tubig ES	
Buhay na Tubig ES – Maharlika Annex	
Imus Pilot ES	
Palico ES	
Pasong Buaya II ES	
Pasong Buaya III ES	
Tanzang Luma ES	10: 00 a.m. – 11:00 a.m.
Alapan II ES	
Anabu I ES	
Bayan Luma I ES	
Bayan Luma II ES	
Bukandala ES	
Francisca Benitez IS	
Malagasang I ES	11:00 a.m. – 12:00 p.m.
Anabu II ES	
City of Imus IS	
Malagasang II ES	
Malagasang III ES	
Pasong Buaya I ES	
Pasong Santol ES	
Pasong Santol ES – Golden City Annex	

Enclosure No. 4 to Division Memorandum No. 697, s. 2025

SCHEDULE OF THE RETRIEVAL OF TESTING MATERIALS
November 7, 2025

School Name	Time
Alapan I ES	1:00 p.m. – 2:00 p.m.
Carsadang Bago ES	
Cayetano Topacio ES	
Estanislao Villanueva ES	
Gov. D.M. Camerino IS	
Tinabunan ES	
Toclong ES	
Anastacio Advincula IS	2:00 p.m. – 3:00 p.m.
Buhay na Tubig ES	
Buhay na Tubig ES – Maharlika Annex	
Imus Pilot ES	
Palico ES	
Pasong Buaya II ES	
Pasong Buaya III ES	
Tanzang Luma ES	3:00 p.m. – 4:00 p.m.
Alapan II ES	
Anabu I ES	
Bayan Luma I ES	
Bayan Luma II ES	
Bukandala ES	
Francisca Benitez IS	
Malagasang I ES	4:00 p.m. – 5:00 p.m.
Anabu II ES	
City of Imus IS	
Malagasang II ES	
Malagasang III ES	
Pasong Buaya I ES	
Pasong Santol ES	
Pasong Santol ES – Golden City Annex	