

29 OCT 2025

DIVISION MEMORANDUM No. (68), s. 2025

## FULL-DUTY ASSIGNMENT OF SUB-COMMITTEE MEMBERS AND EDUCATION PROGRAMS SUPERVISORS (EPS) PARTICIPATION FOR THE INITIAL EVALUATION OF RECLASSIFICATION FOLDERS

To: OIC- Assistant Schools Division Superintendent

OIC- CID Chief Education Supervisor OIC- SGOD Chief Education Supervisor

**Education Program Supervisors** 

Unit and Section Heads

School Heads (Public Elementary and Secondary Schools)

All Others Concerned

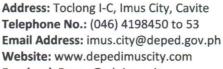
- 1. Pursuant to Division Memorandum No.660, s. 2025 and DepEd Order No. 24 and 34, s. 2025, all designated sub-committee members are directed to render whole-day duty on October 29–30, 2025 (8:00 a.m.-5:00 p.m.) at the Schools Division Office Imus City to complete the initial evaluation of reclassification folders.
- 2. All Education Program Supervisors (EPSs) are likewise requested to assist in the assessment of Classroom Observation Instruments (COIs) and Non-Classroom Observation Instruments (NCOIs) during the said period.
- 3. This is to ensure the timely and accurate completion of the initial evaluation for endorsement to the HRMPSB Secretariat.
- 4. Immediate dissemination and **strict compliance** are directed.

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent









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Encl.: As stated, Reference: As stated,

To be indicated in the <u>Perpetual Index</u> under the following subject:
GUIDELINES