



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

15 Oct 2025

DIVISION MEMORANDUM
No. 642, s. 2025

ADDENDUM TO RM 556, s. 2025
(ACTIVITIES FOR THE BERF 10TH CYCLE GRANT)

To: OIC-Assistant Schools Division Superintendent
OIC- CID Chief Education Supervisor
OIC-SGOD Chief Education Supervisor
Cluster Heads
School Heads/OICs (Public Elementary and Secondary Schools)
School Research Focal Persons
All Others Concerned

1. Attached is the Regional Memorandum No. 719, s. 2025 titled "Addendum to RM 556, s. 2025 (Activities for the BERF 10th Cycle Grant)," for information and guidance.
2. For queries and clarifications, kindly contact Ms. Jenielyn A. Sadang, Senior Education Program Specialist, at 0917-5033119.
3. Immediate and widest dissemination of this Memorandum is earnestly desired.

Digitally signed by
Mendoza Homer
Napenas
Date: 2025.10.13
04:29:13 +08:00

HOMER N. MENDOZA

Assistant Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION RESEARCH OR STUDIES



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sgod/jas



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

25 September 2025

Regional Memorandum

No.719 s.2025

**ADDENDUM TO RM NO. 556, s. 2025
(ACTIVITIES FOR THE BERF 10TH CYCLE GRANT)**

To **Schools Division Superintendents**
Functional Division Chiefs

1. In reference to Regional Memorandum 556, s. 2025 this Office, through the Policy and Planning and Research Division (PPRD) hereby announces the additional activities for the BERF 10th Cycle Grant to wit:

ACTIVITIES/TASK	INCLUSIVE DATES
Checking of the final paper using QCC by the RRC.	September 26 – October 3, 2025
Transmittal of the completed papers to SEPS for Planning and Research with comments from RRC.	October 6 – 10, 2025
Revision of completed papers by the researcher-grantees as per recommendation of RRC.	October 6 – 10, 2025
Submission of completed papers to RRC Secretariat for approval of the RRC Chairperson.	October 17, 2025
Issuance of certificates c/o RRC Secretariat	October 30, 2025

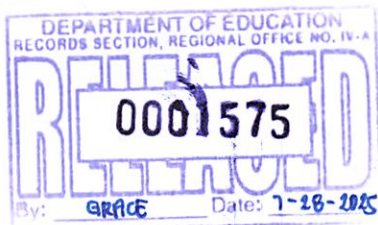
2. For details and other concerns, please refer to **Regional Memorandum No. 556, s. 2025** or contact **Mr. Lorenzo Ruiz C. Costo**, Education Program Specialist II through email pprd.calabarzon@deped.gov.ph or call **(02)8682-2114 local 470-471**.
3. For immediate dissemination and strict compliance by all concerned.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

07/ROP5/ROP1



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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



18 July 2025

Regional Memorandum

No.556 s.2025

ACTIVITIES FOR THE BERF (10TH CYCLE) GRANT

To **Schools Division Superintendents**
Functional Division Chiefs

1. With reference to DepEd Order No. 16, s. 2017, otherwise known as the Research Management Guidelines (RMG), this Office through the Policy, Planning and Research Division (PPRD) hereby announces the schedule of activities relative to the commencement activity of 10th Cycle BERF Grantees.
2. All concerned are advised on the following timelines:

ACTIVITY/TASK	DATE	PERSONNEL INVOLVED/ RESPONSIBLE
a. Monitoring of the status of 10 th Cycle BERF Funded papers	August 14-29, 2025	• Grantees • SDO SEPS in P&R • RRC Members
b. Submission of the following: • Completed research in word format • Research instrument • Blank consent and/or assent forms • Data set in spreadsheet format (.xls) • Transmittal letter signed by the School's Division Research Committee (SDRC) chair	September 05, 2025	• Grantees • SDO SEPS in P&R

• Final outputs approved by the head of office • Financial report.		
c. Evaluation of the completed research papers	September 08-12, 2025	• RRC Member-Evaluators • RRC Secretariat
d. Announcement of the grantees to undergo Commencement Activity	September 15, 2025	• RRC Secretariat
e. Submission of video presentation	September 19, 2025	• Grantees • SDO SEPS in P&R
f. Virtual Commencement Activity of the 9 th and 10 th Cycle BERF Grantees	September 24-25 2025	• Grantees • RRC Secretariat • RRC Member-Evaluators
g. Resubmission of the revised completed paper.	October 15, 2025	• Grantees • SDO SEPS in P&R • RRC Secretariat

3. BERF Grantees from the 9th Cycle who have not yet presented their research papers during the previous commencement activities may participate in this activity, upon compliance and submission of all necessary requirements.
4. SEPS in Planning and Research are directed to give all necessary assistance to the researcher-grantees throughout the process.
5. For other concerns, you may contact **Mr. Lorenzo Ruiz C. Costo**, Education Program Specialist II, Policy, Planning and Research Division (PPRD) through email pprd.calabarzon@deped.gov.ph or call (02)8682-2114 local 470-471.
6. For dissemination to and compliance of all concerned.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director