



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

DIVISION MEMORANDUM

June 24, 2021

No. 246, s. 2021

**INVITATION TO JOIN THE LEARNING ACTION CELL SUMMIT 2021: 2ND
CALABARZON SLAC DOCUFEST**

**To: OIC – Assistant Schools Division Superintendent
CID Chief
OIC – SGOD Chief
School Heads/TICs/OICs
(Public Integrated, Junior and Senior High Schools)
All Others Concerned**

1. Anent to RM 248, s. 2021 entitled “Learning Action Cell Summit 2021: 2nd CALABARZON SLAC Docufest” all public schools are highly encouraged to join the SLAC Short Documentary Film Competition and the SLAC Photo Essay Contest.
2. To keep registry of the participants and entries from Imus City, kindly accomplish the form using this link: <https://bit.ly/SDOIC-SLACSummit2021-Registry>.
3. Enclosed are the memorandum and the matrices of the competition for reference and further details.
4. For inquiries please email learningdeliverykr2@gmail.com with the subject heading “Query-SDO: SLAC DOCU 2021.”
5. Immediate and widest dissemination of this Memorandum is sought.

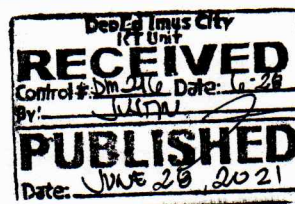

ROSEMARIE D. TORRES, CESO V
Schools Division Superintendent

Incl: None
Reference: As stated
To be indicated in the Perpetual Index
Under the following subjects:
CONTEST

cid/wda



Address: Toclong I-C, Imus City, Cavite
Telephone No.: (046) 471-1134 / (046) 471-0730
Email Address: imus.city@deped.gov.ph
Website: www.depedimuscity.com
Facebook Page: @sdoimuscit



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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
GATE 2, KARANGALAN VILLAGE
1900 CAINTA, RIZAL



4 June 2021

Regional Memorandum

LEARNING ACTION CELL SUMMIT 2021: 2nd CALABARZON SLAC DOCUFEST

To **Schools Division Superintendents**

1. In line with DepEd Order No. 35, s. 2016 also known as "The Learning Action Cell as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning", Department of Education – Region IV-A CALABARZON, through the Curriculum and Learning Management Division (CLMD), announces the conduct of the **LEARNING ACTION CELL SUMMIT 2021: 2nd CALABARZON SLAC DOCUFEST**, with the theme "**Ensuring Quality Teaching and Learning in Changing Educational Paradigms**" (**Pagtiyak sa Kalidad ng Pagtuturo at Pagkatuto sa Nagbabagong mga Pang-Edukasyong Paradaym**) on August 2-6, 2021.
2. This activity primarily aims to identify and gather issues, concerns, challenges, actions taken, and takeaways in curriculum implementation and learning delivery in the new normal. It also intends to highlight real stories of innovations and achievements in education amidst COVID-19 pandemic.
3. This shall be participated by the CLMD personnel, CID chiefs, and SGOD chiefs. The CID and SGOD Chiefs are enjoined to participate in the program implementation review and summit scheduled on August 4-5, 2021 at NEAP CALABARZON Malvar, Batangas.
4. All public schools in Region IV-A CALABARZON are invited to join this activity by following the general rules and guidelines of the competition (see Enclosure 2). Participating schools are required to accomplish the application form. Soft copy of application form for *SLAC Short Documentary Film Competition* can be accessed by using the link: <https://bit.ly/R4ASLACdocuapplicationform>. Likewise, submission form for *SLAC Photo Essay Contest* is accessible in the link: <https://bit.ly/R4ASLACphotoessay>.
5. The following dates shall be noted in congruence to the conduct of the activity:
 - July 16, 2021** – Deadline of submission of entries and requirements
 - July 28, 2021** – Announcement of Finalists
 - August 6, 2021** – Awarding of Winners
 - August 4- 5, 2021** – PIR & Summit



"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"

Trunkline: 02-8682-5773 / 8684-4914 / 8647-7487 local 420

Website: depedcalabarzon.ph

Document Inquiry : <https://r4a-teadoc.com/inquire>

Facebook: DepEd R-4A Calabarzon

6. Entries and all requirements (e.g., application form, approved LAC plan etc.) shall be submitted to the Curriculum and Learning Management Division at **learningdeliverykr2@gmail.com** following the appropriate email subject.
7. For clarifications and queries, contact the Chief of the Curriculum and Learning Management Division (CLMD), **JOB S. ZAPE JR.** and/or **PHILIPS T. MONTEROLA/BENADETTE A. CONDES**, Regional Coordinators and Focal Persons of KRA 2 – Learning Delivery at **learningdeliverykr2@gmail.com** or **(02) 647-7487 loc. 420**.
8. Immediate and widest dissemination of this Memorandum is desired.


FRANCIS CESAR B. BRINGAS
Regional Director

clmd/bac/pim

Enclosure 1

REGIONAL TECHNICAL WORKING GROUP (RTWG)

Consultants

FRANCIS CESAR B. BRINGAS

Regional Director

RUTH L. FUENTES

Assistant Regional Director

Executive Chair

JOB S. ZAPE Jr.

Chief, Curriculum and Learning Management Division

Docufest Directors/Chairs/Proponents

BERNADETTE A. CONDES, ARTHUR M. JULIAN & PHILIPS T. MONTEROLA

Regional Coordinators

Focal Persons of KRA 2 – Learning Delivery

Docufest Assistant Directors/Chairs/Proponents

REICON C. CONDES & RAMONITO O. ELUMBARING

Regional Coordinators

Focal Persons of KRA 3 – Learning Resources

Docufest Evaluators

ELAINE T. BALAOGAN, EPS FILIPINO/ALS

JHONATHAN S. CADAVIDO, EPS ENGLISH

EUGENE RAY F. SANTOS, EPS SHS

VIRGILIO D. GUEVARRA, REGIONAL COORDINATOR- EPP/TLE

ERIC V. MORNAOL, REGIONAL COORDINATOR- AP/IPED/MADRASAH

DOCUFEST PROGRAM and DOCUMENTATION COMMITTEE

FE M. ONG-ONGOWAN, Librarian

LHOVIE A. CAULAN, Teaching Aid Specialist

EPHRAIM GIBAS, Computer Maintenance Technologist

MELANIE MAE N. MORENO, Teacher II

JERWIN S. TIERRA, Teacher I

ART ANGELO A. ENELO, Teacher II

DOMINIC P. ALMIREZ, Teacher I

VANESSA V. ELLAGA, Teacher III

MIA CARISSA V. MIRANDA, Master Teacher II

GIDEON LOUIS TRAÑAS, Teacher II

GARRY S. VILLAVARDE, Master Teacher II

ELVIN A. BARTOLO, ICT

Terms of Reference

A. Regional Technical Working Group (RTWG)

The RTWG shall:

1. Serve as the overall decision and policy making body;
2. Issue memorandum and related issuances regarding the conduct of the summit;
3. Coordinate with the division CID & SGOD Chiefs regarding the schedule and other related information to ensure the smooth implementation of the docufest;
4. Coordinate with the school heads on their SLAC challenges, best practices, projects, innovations and achievements in education amidst COVID-19 pandemic;
5. Provide technical assistance to the working committees and other individuals as needed; and
6. Facilitate the conduct of debriefing after the activity.

B. Docufest Program and Documentation Committee (DPDC)

The DPDC shall:

1. Prepare the posters and teaser of the activity;
2. Post and publish in the KRA 2 Learning Delivery FB Page the updates and guidelines of the activity;
3. Ensure that all the participants are able to submit complete and correct application requirements on or before the deadline of submissions;
4. Help the RTWG in the implementation of the program by serving as emcees and technical production team;
5. Coordinate with the RTWG on the needed materials for the activity;
6. Ensure that the activity is properly documented; and
7. Attend the debriefing session at the end of each day.

C. Curriculum Implementation Division (CID) and School Governance Operation Division (SGOD) Chiefs

The CID & SGOD Chiefs shall:

1. Serve as process observers during the Program and Implementation Review (PIR) of the SLAC summit;
2. Ensure the implementation and monitoring of the LAC in their respective SDO;
3. Collaborate with the RTWG in the implementation of the program by disseminating the regional memorandum and encouraging the schools in their SDO to participate in the activity; and
4. Attend and participate actively in the PIR of the SLAC summit.

D. Participants

The Participants shall:

1. Prepare and submit complete and correct application requirements on or before the deadline of submissions; and

2. Prepare and submit photo essay or short documentary film that meet the documentary format as stated in the guidelines and mechanics; and
3. Faithfully follow the rules and guidelines on 2nd CALABARZON SLAC DOCUFEST 2021.

Enclosure 2

RULES AND GUIDELINES ON 2nd CALABARZON SLAC DOCUFEST 2021**Theme: Ensuring Quality Teaching and Learning in Changing Educational Paradigms**

(Pagtiyak sa Kalidad ng Pagtuturo at Pagkatuto sa Nagbabagong mga Pang-Edukasyong Paradaym)

As embedded in DepEd Order No. 35, s. 2016, Regional Offices shall conduct events that intend to highlight and bestow appropriate recognition to schools in terms of LAC accomplishments. Thus, this activity aims also to: a) identify schools that epitomize the improvement of learning outcomes, teachers' professional development, and professional collaborations amidst COVID-19 Pandemic through School Learning Action Cell (SLAC); b) showcase SLAC accomplishments through **short documentary films** and **photo essays** that contain the purpose, impact and implications of SLAC activities or practices to target beneficiaries; and c) provide opportunities to share best practices in SLAC in the entire region.

I. SLAC SHORT DOCUMENTARY FILM COMPETITION**A. Rules and Guidelines on SLAC Short Documentary Film Competition**

By entering the competition, the participants agree to abide the competition guidelines and rules as follows:

1. All public schools in CALABARZON are eligible to submit ONE (1) entry in the contest.
2. Members of the production team shall comprise of maximum of **seven (7) members** from the school's personnel with roles including but not limited to the following: director; scriptwriter; videographer; video editor; production designer; musical director, etc.
3. The submitted short documentary film that do not meet the documentary format as stated in the mechanics will be automatically disqualified.
4. The submitted documentary must not have been released on any platform, festival, or event before submission.
5. Participants must submit complete and correct application requirements on or before the deadline of submissions. Films with incomplete requirements will not be accepted to apply.
6. The use of original literary sources, music materials, artwork, photography, etc., in the films, must have proper clearance from their respective copyright owners. The competition organizers shall not be liable for any costs related to claims of performing rights organizations.
7. Any modification will not be allowed for final entries except the addition of necessary subtitles.
8. Revised or re-submitted films, whether using the same or a different title, are not eligible to apply.
9. The organizers shall not be required to return any submitted material.
10. In case of any violation of the guidelines and rules or if any participant is found to have committed plagiarism or has undertaken fraudulent practice and/or activities harmful to the competition event or the submission process, the organizers reserve the right to disqualify the participant and their film, remove them from the program, or forfeit any prize from a participant at any point in the competition.

11. The SLAC Documentary Selection Committee will determine twenty (20) finalists.
12. The SLAC Documentary Jury will determine the winning films from the twenty (20) finalists. All entries will be judged based on the official given criteria.
13. R4A CLMD reserves the right to create, revoke, and modify at any time, in any way its entry requirements, rules, and regulations at its absolute discretion without prior notice. Finalists and submitted entries shall be bound by any amendments or addition to the entry requirements, rules and regulations herewith.
14. The decision of the SLAC Documentary Jury is final and irrevocable. The organizers and the judging committee are not obliged to explain the results.

B. Important Dates

- **July 16, 2021** - Entries must be submitted on or before July 16, 2021
- **July 28, 2021** – Announcement of Finalists
- **August 6, 2021** – Awarding of Winners

C. Subject and Coverage

- Stories that depict the PURPOSE, IMPACT, BENEFITS, and IMPLICATIONS of chosen SLAC project/program to learner/s, teacher/s, other stakeholders

D. Documentary Format

- **Running time:** Minimum of five (5) minutes to a maximum of eight (8) minutes, including credits
- **Language:** Preferably Filipino. English or any native language is allowed, provided that there are subtitles in Filipino.
- **File format:** Complete final cut must be submitted in 1080p, mp4 format, mixed in 5.1 audio format.

E. Entry Requirements

- The following must be submitted online in an organized google drive folder with shared viewing setting:
 - a. Duly accomplished Application Form
Note: Soft copy of application form for SLAC Short Documentary Film Competition can be accessed by using the link: <https://bit.ly/R4ASLACdocuapplicationform>.
 - b. Scanned or PDF copy of approved School LAC plan for S.Y. 2020-2021
 - c. A secured direct link (either in Vimeo or Google Drive) to a high-resolution copy of the documentary available for download
 - d. Movie trailer, maximum of 90 seconds. (This may be included in the Vimeo or Google Drive link.)
 - e. Poster design in JPEG format (27"x41", 300dpi)
- All requirements must be emailed to **learningdeliverykr2@gmail.com** with the subject "SLACDOCU_DIVISION_TITLE OF THE FILM."

F. Awards

MAIN AWARD

- Best Short Documentary Film

SPECIAL AWARDS

- Best Documentary Poster
- Best Documentary Trailer
- Best Director
- Best in Editing
- Best Script/Story
- Best Cinematography
- Best Musical Score
- Educators' Choice Award

G. Criteria for Judging

1. Best Short Documentary Film

<i>Criteria</i>	<i>Description</i>	<i>Percentage</i>
RELEVANCE TO THE THEME	<i>Promotes deeper appreciation and involvement to upholding pragmatic SLAC programs and projects to improve learning delivery, curriculum development, etc.</i>	40%
CREATIVITY AND ORIGINALITY	<i>Displays innovative ideas and exhibits originality</i> <i>Writing and direction use creative and original ways to convey the theme</i>	20%
CINEMATOGRAPHY	<i>Shots are focused and add meaning to the film</i> <i>Lighting and camera positioning are visually effective</i>	20%
AUDIO AND MUSICAL SCORING	<i>Clear dialogues/narration and the background music complement the scene</i>	10%
ENGAGEMENT	<i>Stimulates ideas and provokes emotional response from audience</i>	10%
	TOTAL	100%

2. Best Documentary Poster

<i>Criteria</i>	<i>Description</i>	<i>Percentage</i>
ICONOGRAPHY	<i>Presents the themes through the use of imageries/symbolisms, graphics, designs that creates interest</i>	40%
VISUAL APPEAL AND STYLE	<i>Overall visual balance of design, texts, and colors</i>	30%

CREATIVITY AND ORIGINALITY	<i>Displays innovative ideas in conveying meanings through poster and exhibits originality</i>	30%
	TOTAL	100%

3. Best Documentary Trailer

Criteria	Description	Percentage
CONTENT	<i>Captures the theme and highlights of documentary</i>	40%
CREATIVITY AND ORIGINALITY	<i>Displays innovative ideas in conveying meanings through documentary trailer and exhibits originality</i>	20%
CINEMATOGRAPHY	<i>Shots are focused and add meaning to the film</i> <i>Lighting and camera positioning are visually effective</i>	20%
AUDIO AND MUSICAL SCORING	<i>Clear dialogues/narration and the background music complement the scene</i>	20%
	TOTAL	100%

4. The following awards are subject for nomination and deliberation:

- Best Director
- Best in Editing
- Best Script/Story
- Best Cinematography
- Best Musical Score

5. Educators' Choice Award (Highest number of heart reactions)

H. Inquiries

- All queries shall be sent to **learningdeliverykr2@gmail.com** with the subject heading "Query-SDO: SLAC DOCU 2021."

III. SLAC PHOTO ESSAY CONTEST

A. Rules and Guidelines on SLAC Photo Essay Contest

By entering the competition, the participants agree to abide the competition guidelines and rules as follows:

1. All public schools in CALABARZON are eligible to submit ONE (1) entry in the contest.
2. Participants shall create a photo essay that delineates outstanding or remarkable SLAC practices and/or accomplishments in their respective schools. It shall be composed of maximum of five (5) pictures only and laid out in 16:9 JPEG File with a resolution of 300ppi.
3. Participants are allowed to use any software or application for editing as long as the required format in number 2 has been met.
4. Participants shall provide a maximum of three-paragraph essay (in MS Word file) describing the implementation of School Learning Action Cells and how it

helps teachers improve themselves in curriculum implementation, learning delivery, and others.

5. The participants shall provide the following information about their entries:
 - a. Title of the photo essay
 - b. Schools Division Office
 - c. District (if applicable)
 - d. School
 - e. Name of School Head
 - f. Name of author/participant
6. Entries shall be submitted via Google form which can be accessed in the link: <https://bit.ly/R4ASLACphotoessay>.
7. Entries with more than five (5) photos will be automatically disqualified.
8. Contestants must submit original photos and photographs should not contain watermarks or any identifying mark.
9. Committing or being engaged to Intellectual Property Rights infringement is subjected to disqualification of participants and entries.
10. The decision of the Photo Essay Jury is final and irrevocable. The organizers and the judging committee are not obliged to explain the results.

B. Important Dates

- **July 16, 2021** - Entries must be submitted on or before July 16, 2021
- **July 28, 2021** – Announcement of Finalists
- **August 6, 2021** – Awarding of Winners

C. Subject and Coverage

- The photo essay shall delineate outstanding or remarkable SLAC practices and/or accomplishments that enable effective and efficient learning delivery, curriculum implementation, etc.

D. Submission Format

1. Photo
 - maximum of five (5) pictures only, laid out in 16:9 JPEG File
 - resolution of 300ppi
2. Photo essay
 - Three-paragraph with title
 - May be written in English or Filipino
3. MS Word file format

E. Criteria for Judging

Criteria	Description	Percentage
RELEVANCE TO THE THEME AND CONGRUENCE TO SLAC PRACTICES AND ACCOMPLISHMENTS (CONTENT)	<i>Promotes deeper appreciation and involvement to upholding pragmatic SLAC programs and projects to improve learning delivery, curriculum implementation, etc.</i>	40%

IMAGES AND CONTENT	The photographs and essay vividly explain and describe SLAC practices	30%
VISUAL APPEAL/IMPACT	The photographs are visually appealing and stimulate ideas regarding SLAC practices	15%
CREATIVITY AND ORIGINALITY	<i>Displays innovative ideas and exhibits originality</i>	15%
	TOTAL	100%

F. Awards

- Best Photo Essay
- Best Photo Layout
- Educators' Choice Award

G. Inquiries

- All queries shall be sent to **learningdeliverykr2@gmail.com** with the subject heading "Query-SDO:SLAC DOCU 2021."



Department of Education
Region IV-A CALABARZON
Curriculum Learning and Management Division

2ND CALABARZON



SHOWCASING SCHOOL LEARNING ACTION CELL
DOCU-FEST 2021

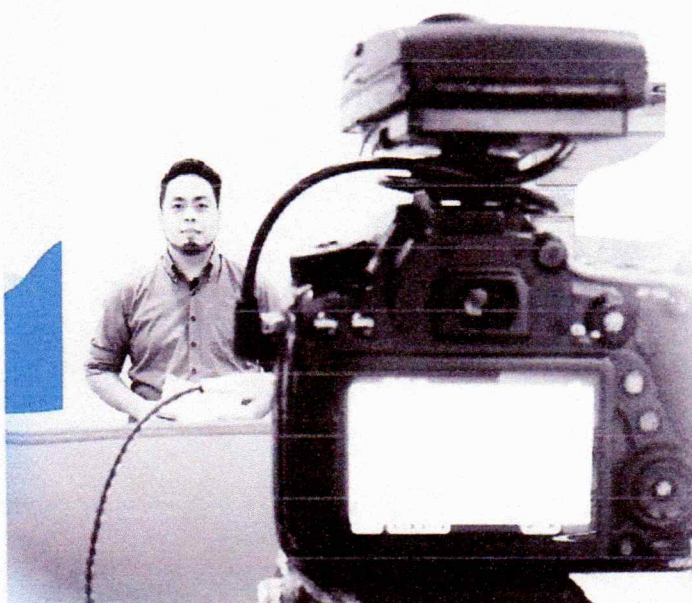
**PHOTO ESSAY
COMPETITION**

**VIDEO DOCUMENTARY
COMPETITION**



CALL FOR ENTRIES

SLAC VIDEO DOCUMENTARY COMPETITION



MECHANICS:

What we are looking for

Stories that depict the PURPOSE, IMPACT, BENEFITS, and IMPLICATIONS of chosen SLAC project/program to learner/s, teacher/s, other stakeholders

SLAC Video Documentary specifications

- 1 Running time: Minimum of five (5) minutes to a maximum of eight (8) minutes, including credits
- 2 Language: Preferably Filipino. English or any native language is allowed, provided that there are subtitles in Filipino.
- 3 File format: Complete final cut must be submitted in 1080p, mp4 format, mixed in 5.1 audio format.
- 4 The following must be submitted online in an organized google drive folder with shared viewing setting:
 - a. Duly accomplished Application Form which can be downloaded in the following link: <https://bit.ly/R4ASLACdocuapplicationform>
 - b. Copy of Approved Project Proposal
 - c. A secured direct link (either in Vimeo or Google Drive) to a high-resolution copy of the documentary available for download
 - d. Movie trailer, maximum of 90 seconds. (This may be included in the Vimeo or Google Drive link.)
 - e. Poster design in JPEG format (27"x41", 300dpi)
- 5 All requirements must be emailed to learningdeliverykr2@gmail.com with the subject "SLACDOCU_DIVISION_(TITLE OF THE FILM)".



CALL FOR ENTRIES

SLAC PHOTO- ESSAY COMPETITION

MECHANICS:

What we are looking for

Photo essay describing the implementation of School Learning Action Cells in School Year 2020-2021

SLAC Photo-essay specifications

- 1 The photo collage shall compose of maximum of five photos only.
- 2 Compose a photo essay (maximum of three paragraphs) and save it in Word File format.
- 3 It should be laid out in 16:9 ratio JPEG File format with a resolution of 300ppi.
- 4 Also, provide the following information:
 - a. Title of the photo essay;
 - b. Schools Division Office
 - c. District (if applicable);
 - d. School;
 - e. Name of School Head;
 - f. Name of author
- 5 Send it to <http://bit.ly/R4ASLACphotoessay>



APPLICATION FORM

SLAC Documentary

A. DIRECTOR'S PROFILE

Name: (Surname, First Name, Middle Initial)	Nickname:
Email:	Mobile Number:
School:	Position:

B. FILM INFORMATION

Title:	Total Running Time:
Logline: A one-sentence description of the film	
Brief Synopsis of the Film: (maximum of 300 words)	
Date Completed:	Language: (Films must have subtitles in Filipino)

APPLICATION FORM

SLAC Documentary

C. SLAC PROGRAM/PROJECT ON FOCUS

Please provide an abstract of your chosen SLAC program/project not exceeding 300 words highlighting its purpose, impact, implications, and target beneficiaries.

D. DIRECTOR'S STATEMENT

Please provide a brief statement not exceeding 300 words, discussing your documentary and why you have chosen the person/s as the subject.

APPLICATION FORM

SLAC Documentary

D. PRODUCTION TEAM INFORMATION

(You may provide additional sheets for the complete list of main and supporting roles, including the background on the production, creative teams and the lead actor/s and actress/es).

Director:

Scriptwriter:

Producer:

Editor:

Musical Director:

List of Cast and Corresponding Roles:

List of Crew :

Disclaimer:

I understand that the submission of my work authorizes the Region IV-A Curriculum and Learning Management Division (CLMD) to use the work for exhibition, education, and/or publicity purposes related to the 2nd CALABARZON SLAC Docufest 2021; that R4A CLMD will handle the prints, tapes, and accompanying supporting materials with maximum care but cannot be held liable for any damages or loss during shipping, use, preview, or screening; and that R4A CLMD is also not responsible for any claim involving copyright, trademark, credits, royalty infringement or any other violations related to the work.

Submitted by: (Surname, First Name, Middle Initial)	Position:	Signature:	Date:
Complete Address:			