28 Apr 2026

DIVISION MEMORANDUM
No. 229, s. 2026

SUBMISSION OF PARTNERSHIPS AND BRIGADA ESKWELA MOBILIZATION REPORT UNDER "PROJECT HANDA: DEPED SCHOOL READINESS 2026"

To: OIC - Assistant Schools Division Superintendent
OIC - CID Chief Education Supervisor
OIC - SGOD Chief Education Supervisor
School Heads/OICs (Public Elementary and Secondary Schools)
All Others Concerned

1. Attached is the Memorandum from the Office of the Assistant Secretary for Public Affairs and External Partnerships dated April 10, 2026, requesting submission of data relative to the Memorandum issued by the Office of the Secretary titled "Project *HANDA*: DepEd School Readiness 2026."

2. This memorandum directs schools to utilize the existing **School Preparedness Checklist** (Annex A) and partnership mobilization mechanisms for the reporting requirements for Item G: Partnerships and Brigada Eskwela Mobilization of Project *HANDA*: DepEd School Readiness 2026.

3. You may download Annex A through this link: **https://tinyurl.com/AnnexA-Template**. Once accomplished, please submit the scanned version via **https://tinyurl.com/BEAnnexA** not later than April 28, 2026.

4. For strict compliance and immediate dissemination.

Digitally signed by
Lito A. Palomar
Date: 2026.04.28
Time: 16:59:05 +08:00

LITO A. PALOMAR
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: None`
References: None

To be indicated in the Perpetual Index
under the following subjects:

CLASSES
PROGRAM

sgod/gaso/04-22-2026

Republic of the Philippines

Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR PUBLIC AFFAIRS AND EXTERNAL PARTNERSHIPS

CO-EPS NO. _____, s. 2026

MEMORANDUM

TO : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : **ALL REGIONAL PARTNERSHIP FOCAL PERSONS**
ALL DIVISION PARTNERSHIP FOCAL PERSONS

FROM : **CILETTE LIBORO CO**
Assistant Secretary

SUBJECT : **SUBMISSION OF PARTNERSHIPS AND *BRIGADA ESKWELA* MOBILIZATION REPORT UNDER "Project HANDA: DepEd School Readiness 2026"**

DATE : April 10, 2026

In preparation for the opening of School Year 2026–2027, the Department of Education is implementing **Project HANDA: DepEd School Readiness 2026**, an initiative aimed at ensuring a smooth, safe, and timely opening of classes nationwide, issued under Memorandum dated March 24, 2026 from Atty. Fatima Lipp D. Panontongan, Undersecretary and Chief of Staff.

Project HANDA requires the submission and consolidation of school readiness data in the following areas:

A. School Infrastructure and Facilities;
B. Sites and Expansion;
C. Safety and Disaster Risk Reduction and Management (DRRM);
D. Digital Readiness and Connectivity;
E. School-Based Feeding Program;
F. Senior High School / Technical-Vocational Livelihood Readiness;
G. Partnerships and *Brigada Eskwela* Mobilization; and
H. Learning Readiness.

Relative to Item G – Partnerships and *Brigada Eskwela* Mobilization, the following guidance is provided for compliance:

1. **Use of the School Preparedness Checklist.** The attached School Preparedness Checklist, as provided in the 2026 *Brigada Eskwela* Guidelines and previous *Brigada Eskwela* issuances, shall be used as the primary tool for pre-identifying school needs related to partnerships and volunteer support.

2. **Data Collection and Consolidation.** Schools shall accomplish the checklist and submit the results to their respective Schools Division Offices (SDOs). Divisions and Regions shall consolidate the data, which may be facilitated through a Google Form or similar digital platform.

3. **Partnership Mobilization.** The consolidated data shall serve as the basis for mobilizing assistance from Local Government Units (LGUs), National Government Agencies (NGAs), private partners, and volunteers. National-level coordination and existing Memorandum of Understanding (MOUs) initiated by the External Partnerships Service (EPS) shall complement regional and division-level efforts.

4. **Compliance with the No Solicitation Policy.** Partnership mobilization shall be carried out through coordinated national, regional, and division-level mechanisms to ensure full compliance with the **No Solicitation Policy**. Schools are not required to directly solicit resources.

Attached is the signed Complete Staff Work approved by the Office of the Secretary authorizing the above cited guidelines on the submission of Partnerships and *Brigada Eskwela* Mobilization Report under Project HANDA.

All Field Offices are enjoined to disseminate this information to concerned personnel and ensure proper implementation and reporting of requirements related to Project HANDA.

Reports and other clarifications about this matter may be submitted and communicated through the following channels:

Central Office.	:	External Partnerships Service (EPS) external.partnerships@deped.gov.ph / externalpartnerships@deped,gov.ph (02) 8638-8637 / (02) 86388639
Regional Office	:	Education Support Service Division (ESSD) https://tinyurl.com/DepEdROSDODirectory
Schools Division Office:		School Governance Operations Division (SGOD) https://tinyurl.com/DepEdROSDODirectory

For guidance and compliance.

ANNEX A

School Preparedness Checklist

CATEGORY	PREPAREDNESS STATUS			REMARKS
	Fully Prepared Fully Prepared -100% compliance	**Partially Prepared** Partially Prepared - does not meet any one of the requirements/ features/ characteristics	**Not Prepared** Not Prepared - does not meet all requirements	
I. **Facilities and Infrastructure**				
▪ Classrooms are clean, well-ventilated, and conducive to learning	❑	❑	❑	
▪ Electrical wiring, outlets, and lighting systems are inspected and functional	❑	❑	❑	
▪ Water supply, plumbing, and sanitation facilities are clean and operational	❑	❑	❑	
▪ Furniture (desks, chairs, tables) is in good condition and sufficient for enrolled learners	❑	❑	❑	
▪ Emergency exits are clearly marked and accessible	❑	❑	❑	
▪ School grounds are free from hazards (e.g., debris, broken glass, etc.)	❑	❑	❑	
II. **Learning Resources**				
▪ Sufficient textbooks, modules, and other learning materials are available	❑	❑	❑	
▪ Teaching aids (projectors, visual materials, etc.) are functional and accessible	❑	❑	❑	
▪ ICT equipment (computers, tablets) is tested and ready for use	❑	❑	❑	
▪ Libraries and reading corners are organized and equipped	❑	❑	❑	
III. **Health and Safety**				
▪ First aid kits are complete and easily accessible	❑	❑	❑	
▪ Emergency contact information is updated and displayed prominently	❑	❑	❑	
▪ School disaster preparedness plan is reviewed and communicated to staff	❑	❑	❑	
▪ Health protocols (e.g., handwashing stations, sanitation supplies) are in place	❑	❑	❑	

CATEGORY	PREPAREDNESS STATUS			REMARKS
	Fully Prepared Fully Prepared -100% compliance	**Partially Prepared** Partially Prepared - does not meet any one of the requirements/ features/ characteristics	**Not Prepared** Not Prepared - does not meet all requirements	
IV. **Staff and Personnel** ▪ Teachers have received orientation or briefing on school policies and programs ▪ Security personnel are properly assigned and briefed on protocols ▪ Guidance counselors and support staff are available as needed	❑ ❑ ❑	❑ ❑ ❑	❑ ❑ ❑	
V. **Enrollment and Documentation** ▪ Updated student records, including contact details and medical information ▪ Class schedules, sections, and teacher assignments are finalized ▪ Parent-teacher communication channels are established	❑ ❑ ❑	❑ ❑ ❑	❑ ❑ ❑	
VI. **Partnerships and Community Engagement** ▪ Partnerships with local stakeholders (e.g., LGUs, NGOs) are coordinated ▪ Volunteers for school maintenance and volunteer activities are identified ▪ Advocacy campaigns for *Brigada Eskwela* are implemented	❑ ❑ ❑	❑ ❑ ❑	❑ ❑ ❑	
VII. **Emergency and Disaster Preparedness** ▪ Fire extinguishers, emergency alarms, and evacuation plans are in place ▪ Emergency drills (earthquake, fire, etc.) are scheduled and communicated ▪ Designated evacuation areas are identified and prepared	❑ ❑ ❑	❑ ❑ ❑	❑ ❑ ❑	
VIII. **Support for Learners** ▪ Counseling support services are available ▪ Inclusive education measures for learners with special needs are implemented ▪ School feeding programs are prepared if applicable	❑ ❑ ❑	❑ ❑ ❑	❑ ❑ ❑	