



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

14 Jul 2023

DIVISION MEMORANDUM
No. 225, s. 2023


**ADDENDUM TO THE GENERAL ADMINISTRATIVE
GUIDELINES OF THE LEARNERS' CONVERGENCE PH 2023**

To: Assistant Schools Division Superintendent
CID Chief Education Supervisor
OIC-SGOD Chief Education Supervisor
School Heads/OICs (Public Elementary and Secondary Schools)

All Others Concerned

1. Attached is the OM-OASOPS-2023-01 from the Office of the Assistant Secretary for Operations titled "Addendum to the General Administrative Guidelines of the Learners' Convergence PH 2023," for information and guidance.
2. Immediate dissemination of this Memorandum is earnestly desired.


HOMER N. MENDOZA

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent 

Encl.: As stated
Reference: As stated

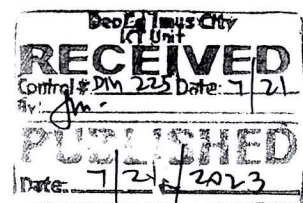
To be indicated in the Perpetual Index
under the following subjects:

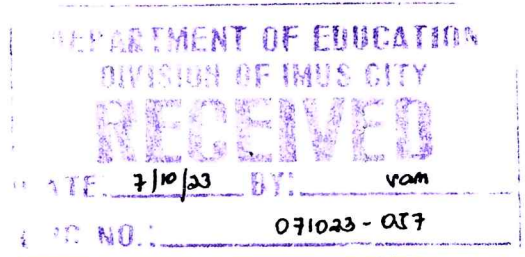
STUDENTS
ORGANIZATIONS
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Republic of the Philippines

Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS

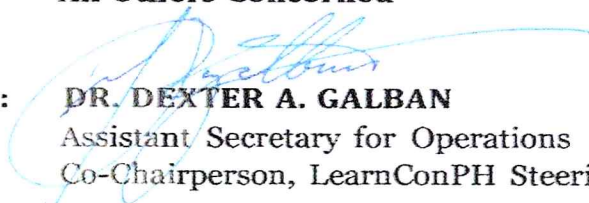
BUREAU OF LEARNER SUPPORT SERVICES

School Health Division | School Sports Division | Youth Formation Division

OM-OASOPS-2023-01

MEMORANDUM

FOR : Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
All Others Concerned

FROM :  DR. DEXTER A. GALBAN
Assistant Secretary for Operations
Co-Chairperson, LearnConPH Steering Committee

SUBJECT : ADDENDUM TO THE GENERAL ADMINISTRATIVE
GUIDELINES OF THE LEARNERS' CONVERGENCE PH 2023

DATE : 04 June 2023

This Memorandum is supplementary to the recently disseminated OUPOPS Memorandum No. 2023-03-5122, dated 5 May 2023, titled *Learners' Convergence PH 2023*, with the theme, *Sa Makabata: Sentro ng Karunungan, Huwaran ng Kagalingan*, from July 29 to August 3, 2023, in Marikina City, Metro Manila.

In this regard, all **non-teaching personnel** who will render services on the said date are entitled to **compensatory time-off (CTO)** or overtime credits which can be used for leave purposes valid for one year. The CTO is subject to existing rules and regulations of the DepEd and shall be approved by their respective School Division Offices.

On the other hand, the **teaching personnel** shall be entitled to service credits which can be used to offset absences incurred due to illness. These shall be valid and binding until they are separated or retired from service.

For questions or concerns, please contact Mr. Rovin James F. Canja, Project Development Officer IV, Officer-in-Charge of the Bureau of Learner Support Services - Learner Formation Division (BLSS-LFD), at blss.lfd@deped.gov.ph.

For immediate dissemination and appropriate action.