24 Apr 2026

DIVISION MEMORANDUM
No. 219, s. 2026

REITERATION ON STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS IN THE CONDUCT OF NATIONAL AND REGIONAL EVENTS

To: Assistant Schools Division Superintendent
OIC-CID Chief Education Supervisor
OIC-SGOD Chief Education Supervisor
Education Program Supervisors
School Heads/OICs (All Public Schools)
All Others Concerned

1. Pursuant to Regional Memorandum No. 228, s. 2026 and Memorandum Circular No. 114 of the Office of the President directing all government agencies to strictly adopt energy conservation protocols, this Office reiterates the directive on **streamlined delegation and responsible resource utilization** in the conduct of national and regional events.

2. This policy applies to participation in the following major events and their regional counterparts:
- 2026 National Schools Press Conference (NSPC), April 13–17, 2026
- 2026 National Festival of Talents (NFOT), April 18–22, 2026
- 2026 *Palarong Pambansa*, May 24–31, 202

3. All schools and offices shall adopt a **lean and strictly need-based composition of delegations**, ensuring that only individuals whose presence is essential are included.

Participation shall be limited to:

- Learner-participants (e.g., writers, performers, athletes, competitors)
- Coaches and assistant coaches
- Trainers and medical personnel
- A limited number of officials or chaperons necessary for supervision, coordination, and safety.

4. The inclusion of the following is **strongly discouraged and shall not be funded by government resources**:

- Observers, guests, and ceremonial companions
- Non-essential personnel
- Individuals without direct and functional roles in the conduct of the events

5. Side events and ancillary activities not directly related to the core competitions shall not be prioritized, including but not limited to:

- Contests for best billeting quarters
- Best in uniform and similar activities

Correspondingly, expenditures for decorations, additional uniforms, awards, and other non-essential materials shall be **minimized or discontinued**.

6. All participating units are directed to observe **energy conservation measures, fiscal prudence, and responsible resource management** in planning and implementing activities related to these events.

7. For immediate dissemination and strict compliance.

Digitally signed by
Lito A. Palomar
Date: 2026.04.23
Time: 19:20:07 +08:00

LITO A. PALOMAR
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl: *As stated*
Reference: None
To be indicated in the Perpetual Index
under the following subject:

GUIDELINES

asu/rby/events

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By: Date: 4-7-2026

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

ESSD-RM-2026-228

30 March 2026

Regional Memorandum
No.228 s.2026

REITERATION ON THE DIRECTIVE FOR STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF SIGNIFICANT NATIONAL AND REGIONAL EVENTS

To: **Schools Division Superintendents**
School Heads
All other concerned

1. Pursuant to Memorandum Circular No. 114 of the Office of the President, entitled "Directing All Government Agencies and Instrumentalities to Strictly Adopt Energy Conservation Protocols," this Memorandum is issued to provide guidance on the composition of delegations for selected national and corresponding regional events in 2026, as follows:

    a. **2026 National Schools Press Conference (NSPC), April 13–17, 2026,** in **Ormoc City, Leyte**, and its regional counterparts;
    b. **2026 National Festival of Talents (NFOT), April 18–22, 2026,** in **Roxas City, Capiz**, and its regional counterparts; and
    c. **2026 Palarong Pambansa, May 24–31, 2026,** in the **Province of Agusan del Sur**, and its regional counterparts.

2. In adherence to policies on energy conservation, fiscal prudence, and responsible resource management, all participating offices are hereby directed to observe a lean and strictly need-based composition of official delegations for the above-mentioned events.

3. Participation shall be limited to individuals whose presence is directly necessary for the conduct of the competitions and the welfare of learners. These include, but are not limited to, learner-participants, coaches, trainers, medical personnel, and a limited number of officials or chaperons essential for coordination, supervision, and delegation management.

4. The inclusion of non-essential personnel, such as observers, guests, ceremonial companions, and individuals without direct and functional roles in the conduct of the events, is not prioritized under this issuance.

5. Furthermore, side events and ancillary activities not directly related to the core competitions of the NSPC, NFOT, and Palarong Pambansa—such as contests for best billeting quarters, best in uniform, and similar non-core activities—together with related expenditures (e.g., decorations, non-essential

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materials, additional uniforms, and similar items), are not emphasized and shall not be the focus in planning and implementation.

6. This Memorandum is issued to serve as reference and guidance in the planning, coordination, and participation of delegations to the above-mentioned national and regional events in 2026.

7. Immediate dissemination and strict compliance with this Memorandum are highly expected.

CARLITO D. ROCAFORT
Director IV

Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

ORD-ICO01-2026-180

MEMORANDUM

TO : **Regional Directors**
School Division Superintendents
School Heads
All Others Concerned

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief of Staff
Office of the Secretary

SUBJECT : **DIRECTIVE ON STREAMLINED DELEGATION AND ADHERENCE TO ENERGY CONSERVATION STANDARDS ON THE CONDUCT OF SIGNIFICANT NATIONAL AND REGIONAL EVENTS**

DATE : March 13, 2026

In line with Memorandum Circular No. 114 of the Office of the President, titled "Directing All Government Agencies and Instrumentalities to Strictly Adopt Energy Conservation Protocols", all Field Offices are strongly enjoined to ensure a streamlined and reasonable composition of delegations participating in the following national and regional events:

1. **2026 National Schools Press Conference** on April 13-17, 2026 in Ormoc City, Leyte, and its corresponding regional counterparts;
2. **2026 National Festival of Talents** on April 18-22, 2026 in Roxas City, Capiz, and its corresponding regional counterparts; and
3. **2026 *Palarong Pambansa*** on May 24 – 31, 2026 in the Province of Agusan del Sur, and its corresponding regional counterparts.

Accordingly, all Regional Offices, Schools Division Offices, and schools concerned shall maintain a **lean and strictly need-based delegation.** Only essential participants whose presence is directly necessary for the conduct of the event and the welfare of learner-participants shall form part of the official delegation.

For this purpose, essential participants may include the following:

a) Learner-participants (e.g., writers, performers, athletes, competitors);
b) Coaches and assistant coaches;

c) Trainers ;
d) Medical personnel; and
e) Such limited number of officials and chaperons whose attendance is strictly necessary for delegation management, safety, and supervision.

For emphasis, the inclusion of observers, guests, ceremonial companions, non-essential personnel, and other persons without direct and necessary functions in relation to the event is strongly discouraged and shall not be charged to government funds nor form part of the official delegation.

Moreover, side events and ancillary activities not directly related to the core competitions of the NSPC, NFOT, and Palarong Pambansa shall no longer be conducted. These include, but are not limited to, contests for best billeting quarters, best in uniform, and other similar non-core activities.

Correspondingly, expenditures related solely to such ancillary activities, including decorations, non-essential materials, additional uniforms, awards, and similar items, shall likewise be discontinued.

This directive is issued in support of government energy conservation measures, fiscal prudence, and responsible resource management, while ensuring the safe, orderly, and effective participation of learners in these events.

For strict compliance.

DepEd Region IV-A CALABARZON <region4a@deped.gov.ph>

[MEMORANDUM] Directive on Streamlined Delegation and Adherence to Energy Conservation Standards on the Conduct of Significant National and Regional Events

Publications Division <pas.pd@deped.gov.ph> Tue, Mar 17, 2026 at 8:19 AM

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Dear All,

For the information of all concerned, this Office respectfully transmits the attached Memorandum titled **Directive on Streamlined Delegation and Adherence to Energy Conservation Standards on the Conduct of Significant National and**

Regional Events, dated March 13, 2026.

For your guidance and appropriate action.

Thank you.

Kind regards,

Publications Division /mscm
Public Affairs Service
Department of Education Central Office
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