



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF IMUS CITY

11 Jan 2024

**DIVISION MEMORANDUM**

No. 19, s. 2024

**MONITORING OF DEPED WASH IN SCHOOLS (WINS)  
PROGRAM IMPLEMENTATION FOR SY 2023-2024**

To: Assistant Schools Division Superintendent  
CID Chief Education Supervisor  
OIC-SGOD Chief Education Supervisor  
School Heads/OICs (Public Elementary and Secondary Schools)  
All Others Concerned

1. Pursuant to DepEd Order No. 10, s. 2016 titled "Policy and Guidelines for the Comprehensive Water, Sanitation and Hygiene in Schools (WinS) Program," this Office through the School Governance and Operation Division (SGOD)- School Health and Nutrition Section (SHNS) announces the conduct of program implementation monitoring on **February 5 to 20, 2024**.
2. See Enclosure 1 for the composition of the monitoring team and monitoring schedule.
3. All schools shall prepare the WinS Monitoring tool (PDF File) and WinS Monitoring System (Excel File) which can be accessed through the following link: [https://bit.ly/wins\\_tool](https://bit.ly/wins_tool) .
  - a. All accomplished tools must be submitted in **SOFT COPIES** to the Health and Nutrition Section's email address at [sgod.medical@deped.gov.ph](mailto:sgod.medical@deped.gov.ph) on or before January 23, 2024.
  - b. The following format shall be used when saving and submitting the accomplished tool: **SCHOOL NAME\_WINS REPORT SY 2023-2024**.
  - c. **Portfolio of MOV's per WinS Indicator** (Water Access, Sanitation, Hygiene, Deworming and Health Education).
4. Please take note of the following reminders:
  - a. School Profile in WinS Monitoring System
    - i. Date of survey: (YYYY-MM-DD)- **actual date accomplished**
    - ii. School Year: **2023**



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


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- b. Integrated schools are advised to submit two sets of WinS data: one for elementary and one for secondary level.
  - c. For deworming, please make use of the latest data available.
  - d. In compliance with DepEd Order No. 10, s. 2016, **water analysis** must be done semi-annually, while **Sanitary Permits** shall be updated annually. Food handlers shall also acquire their **health certificates** since the school canteen operations have already reopened.
5. The minimum health standards and time-on-task policy shall be strictly observed in the conduct of this activity.
  6. For inquiries and clarification, please contact Dr. Geronimo A. Iquin/ Maybelle A. Almazan at (046) 419-8450-53/471-1134 loc. 225.
  7. Immediate dissemination of this Memorandum is earnestly desired



**HOMER N. MENDOZA**

Assistant Schools Division Superintendent   
Officer-in-Charge  
Office of the Schools Division Superintendent 

Encl.: As stated  
Reference: None

To be indicated in the Perpetual Index  
under the following subjects:

MONITORING AND EVALUATION  
PROGRAMS

Enclosure 1 to Division Memorandum No 19, s. 2024

<b>COMPOSITION OF MONITORING TEAM</b>	
<b>TEAM A</b>	<b>TEAM B</b>
Dr. Geronimo A. Iquin Jr.	Dr. Marife R. Grossman
Christian Gabriel C. Ynieta	Maybelle A. Almazan
Winchell Y. De Vera	Rosemae F. Rosete

### **MONITORING SCHEDULE**

Date	School	Monitoring Team
February 5, 2024	Palico ES Gen. Emilio Aguinaldo NHS	Team A
	E. Villanueva ES Toclong ES	Team B
February 7, 2024	Gen. Juan Castaneda SHS Gen. Pantaleon Garcia SHS	Team A
	Anabu I ES Anabu II ES	Team B
February 8, 2024	Pasong Buaya II ES Pasong Buaya III ES	Team A
	Cayetano Topacio ES Bayan Luma I ES	Team B
February 9, 2024	Pasong Buaya I ES Pasong Santol ES	Team A
	Gov. Juanito Reyes Remulla SHS Carsadang Bago ES	Team B
February 12, 2024	Buhay na Tubig ES BNTES- Maharlika Annex	Team A
	Gen. Licerio Topacio NHS Gen. Flaviano Yengko SHS	Team B
February 13, 2024	Imus NHS Gen. Tomas Mascardo NHS	Team A
	Malagasang I ES Malagasang II ES	Team B
February 14, 2024	Hipolito Saquilayan NHS Alapan II ES	Team A
	Bukandala ES Bayan Luma II ES	Team B
February 15, 2024	Alapan I ES Tinabunan ES	Team A

	Imus Pilot ES Tanzang Luma ES	Team B
February 20, 2024	PSES- Golden City Annex Malagasang III ES	Team A
	Gov. DM Camerino IS (ELEM/ JHS)	Team B