



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF IMUS CITY

23 Mar 2026

**DIVISION MEMORANDUM**

No. 176, s. 2026

**ADMINISTRATION AND CONDUCT OF MONITORING OF THE  
2025 ACCREDITATION AND EQUIVALENCY (A&E) TEST  
CUM TRAVEL ORDER**

To: OIC-Assistant Schools Division Superintendent  
OIC-CID Chief Education Supervisor  
OIC-SGOD Chief Education Supervisor  
School Heads (Public Elementary and Secondary Schools)  
All Others Concerned

1. Pursuant to DepEd Memorandum No. 100, s. 2025 (2025 Accreditation and Equivalency [A&E] Test Registration and Administration Guidelines) and OULS-2026-2-079 (Rescheduling of the Administration of the 2025 Accreditation and Equivalency [A&E] Test), the Schools Division Office, through the School Governance and Operations Division (SGOD), hereby announces the administration and monitoring of the 2025 A&E Test.

2. Attached to this Memorandum are DepEd Memorandum No. 100, s. 2025 (2025 Accreditation and Equivalency [A&E] Test Registration and Administration Guidelines) and OULS-2026-2-079 (Rescheduling of the Administration of the 2025 Accreditation and Equivalency [A&E] Test), for the information and guidance of all concerned SDO, school, and ALS personnel.

3. The 2025 A&E Test shall be administered on **March 29, 2026**, at the following testing centers:

- a. Imus Pilot Elementary School; and
- b. BJMP Imus City.

4. The following SDO personnel shall monitor and oversee the administration of the 2025 A&E Test:

Date	Testing Center	SDO Personnel
March 29, 2026	Imus Pilot Elementary School	Medel Carlos C. Zarsuelo Jr.
		Joanne P. Genido
		Joseph Christopher R. Nacar



**Address:** Toclong I-C, Imus City, Cavite  
**Telephone No.:** (046) 4198450 to 53  
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**Website:** www.depedimuscity.com  
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		Virginie Monique C. Javier
	BJMP Imus	Cristina S. Advincula Leomil G. Ballena

5. A virtual orientation is scheduled on March 27, 2026, from 1:30 to 4:00 PM, to discuss logistical requirements and the manpower needed for the administration of the test. The link of the virtual orientation is <https://tinyurl.com/AETestMarch27>.
6. The virtual orientation shall be attended by the testing center team, composed of the following:
- a. Chief Examiners;
  - b. Roving Proctors;
  - c. Room Examiners; and
  - d. Support Staff.
7. A separate memorandum shall be issued for the list of school and ALS personnel who shall serve as chief examiners, roving proctors, room examiners, and support staff.
8. This Memorandum constitutes the travel authority for SDO personnel who shall oversee and monitor the 2025 A&E Test administration.
9. Expenses incurred in the administration of the 2025 A&E Test shall be charged against the downloaded National Assessment Systems for Basic Education (NASBE) Program, subject to existing budgeting, accounting, and auditing rules and regulations.
10. Health and safety protocols must be followed in all activities related to the national test administration.
11. For queries and clarification, please contact Mr. Medel Carlos C. Zarsuelo Jr., Education Program Specialist II, at 046-419-8450 to 53 local 227.
12. For compliance and immediate dissemination.



Digitally signed by  
Mendoza Homer  
Napenas  
Date: 2026.03.23  
15:43:40 +08:00

**HOMER N. MENDOZA**

Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

ALTERNATIVE LEARNING SYSTEM  
MONITORING AND EVALUATION

*sgod/mcz/Mar. 23, 2026.* 