



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF IMUS CITY

12, Mar 2026

**DIVISION MEMORANDUM**

No. 150, s. 2026

**SUBMISSION OF DOCUMENTS OF PRIVATE SCHOOLS FOR RENEWAL OF GOVERNMENT PERMIT, PERMIT TO OPERATE NEW SCHOOL/COURSE OFFERING, APPLICATION OF GOVERNMENT RECOGNITION AND CHANGES IN TUITION AND OTHER SCHOOL FEES FOR SCHOOL YEAR 2026-2027**

To: OIC-Assistant Schools Division Superintendent  
OIC-CID Chief Education Supervisor  
OIC-SGOD Chief Education Supervisor  
School Heads (Private Elementary and Secondary Schools)  
All Others Concerned

1. Attached to this Memorandum is Regional Memorandum (RM) No. 144, s. 2026 (Submission of Documents of Private Schools for Renewal of Government Permit, Permit to Operate New School/Course Offering, Application of Government Recognition and Changes in Tuition and Other School Fees for School Year 2026-2027), for the information and guidance of all concerned.
2. Please be guided by the submission deadlines for private school documents outlined in Item No. 1 of RM 144, s. 2026.
3. For queries and clarifications, please contact Mr. Ivan Honorpette A. Mijares, Education Program Supervisor/OIC, SGOD, at 046-419-8450 to 53 local 227.
4. For compliance and immediate dissemination.

**HOMER N. MENDOZA**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



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Encl.: None

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

PRIVATE EDUCATION  
PERMIT

*sgod/mcz/Mar. 10, 2026*

A small, handwritten signature or mark, possibly initials, located at the end of the date line.



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON



26 February 2026

**Regional Memorandum**  
 No. 144, s. 2026


**SUBMISSION OF DOCUMENTS OF PRIVATE SCHOOLS FOR RENEWAL OF GOVERNMENT PERMIT, PERMIT TO OPERATE NEW SCHOOL/COURSE OFFERING, APPLICATION OF GOVERNMENT RECOGNITION AND CHANGES IN TUITION AND OTHER SCHOOL FEES FOR SCHOOL YEAR 2026-2027**

To **Schools Division Superintendents**

1. In reference to DepEd Order No. 88 s. 2010, titled 2010 Revised Manual of Regulations for Private Schools in Basic Education, this Office announces the deadline for submission of documents of private schools for school year 2026-2027:

Application	Deadline of Submission
Permit to Operate New School, New Course Offering/ Grade Level	August 30, 2025
Renewal of Government Permit	January 02, 2026
Application of Government Recognition	February 01, 2026
Application for Changes in Tuition and Other School Fees	May 15, 2026

2. The Regional Office shall assess the completeness of the documentary requirements attached to the subject application. The applicant school shall be informed in writing of deficiencies noted if any, not later than the following month of the same year the said application was filed.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director

05/ROQ6



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