



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

12 Feb 2026

DIVISION MEMORANDUM

No. 092, s. 2026

10TH DEPED CALABARZON GAWAD PATNUGOT AWARDING CEREMONY CUM TRAVEL ORDER

To: OIC-Assistant Schools Division Superintendent
OIC-CID Chief Education Supervisor
OIC-SGOD Chief Education Supervisor
School Heads/OICs (Public Schools)
All Others Concerned


- Attached herewith is Regional Memorandum No. 98, s. 2026 titled “10th DepEd CALABARZON Gawad Patnugot Awarding Ceremony,” for the information and guidance of all concerned.
- The event will be held on February 13, 2026, from 7:00 a.m. to 12:00 noon at Jose Rizal Coliseum, Calamba City, Laguna.
- Pursuant to the above-cited Memorandum, listed below are the participants and awardees from the Schools Division Office of Imus City (SDOIC):

Name	Position/Designation	School/Office	Participation
Homer N. Mendoza	OIC-Schools Division Superintendent	SDOIC	Top Management
Glenda DS Catadman	OIC-Asst. Schools Division Superintendent	SDOIC	Top Management
Marciano V. Valles	EPS/OIC, CID Chief	SDOIC	PRAISE Committee Member
Ivan Honorpette A. Mijares	EPS/OIC, SGOD Chief	SDOIC	PRAISE Committee Member
Ronie B. Yohan	Administrative Officer V	SDOIC	PRAISE Committee Member
Marilou P. Bronzi	EPS-Filipino	SDOIC	PRAISE

			Committee Member
Jocelyn A. Limosinero	Principal IV	Alapan I Elementary School	PRAISE Committee Member
June Bence L. Adelan	EPS-SGOD	SDOIC	EPS-SGOD
Marlyn C. Alegro	Head Teacher III/ Officer-In-Charge, HRDS	Cayetano Toacio Elementary School	Officer-In-Charge, HRDS
Joseph R. Carreon	EPS - TLE	SDOIC	Awardee
Zyldjian Tepora	Master Teacher 1	Anabu II Elementary School	Awardee
Lydia S. Villanueva	Master Teacher 1	Gen. Juan Castaneda SHS	Awardee
Madelyn R. Camarse	SPET III	Gov. DM Camerino Integrated School	Awardee
Mary Ann E. Ramos	Master Teacher II	Malagasang II Elementary School	Awardee


4. This Memorandum constitutes the travel authority for all SDOIC participants.
5. Expenses of the attendees related to the participation in the awarding ceremony, including travel and other incidental expenses, shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
6. For immediate and wide dissemination.


HOMER N. MENDOZA

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent 

Encl.: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subject:

PROGRAMS

sgod/iham/jva/-02-11-2026. 



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




04 February 2026

Regional Memorandum
No. 98, s. 2026

**10th DEPED CALABARZON GAWAD PATNUGOT
AWARDING CEREMONY**

To **Regional PRAISE Committee**
Schools Division Superintendents
All Others Concerned

1. This Office, through the Regional PRAISE Committee in collaboration with the HRDD, will conduct the 10th DepEd CALABARZON Gawad Patnugot Awarding Ceremony with the theme "*Gawad Patnugot: Sampung Taong Nagpupugay sa mga Natatanging Kawani ng DepEd CALABARZON*," on **February 13, 2026**, from **7:00 a.m. – 12:00 noon** at Jose Rizal Coliseum, Calamba City.
2. The call time for the 10th GP awardees is 6:30 a.m. They are expected to proceed directly to the event hall for the final briefing and rehearsal.
3. The Regional PRAISE Committee, together with the Regional Working Committees, will conduct virtual meeting for the SDO R&R Focal Persons and awardees on February 6, 2026, at 2:00 p.m. via MS Teams. The meeting aims to provide updated information on the program flow to ensure the smooth and orderly conduct of the ceremony. Please refer to the attached enclosure for the list of the Regional Working Committees.
4. The Regional Validators will also serve as Awards Presenters. They, along with the Regional PRAISE Committee, are expected to wear simple Philippine Traditional Attire (Barong or Filipiniana). Attached is the list of Awards Presenters.
5. Expenses of the attendees related to their participation in the awarding ceremony, including travel and other incidental expenses shall be charged against their local funds subject to the usual accounting and auditing rules and regulations.
6. Should there be queries relevant to the conduct of the activity, please email region4a.praise@deped.gov.ph.
7. Immediate and wide dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

06/ROH2-H10/H1



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Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

10th DepEd CALABARZON GAWAD PATNUGOT Awarding Ceremony

Overall Chair:	Atty. Alberto T. Escobarte, CESO II	Regional Director
Vice-Chair:	Loida N. Nidea	Assistant Regional Director and PRAISE Chair
Members	Merthel M. Evardome	SDS- SDO Calamba City
	Nadine C. Celindro	OIC ASDS- SDO Calamba City
	Marites L. Gloria	RO PRAISE Committee Co-chair
	Jisela N. Ulpina	PRAISE Member
	Maria Susana B. Oliveros	PRAISE Member
	Babeth C. Cruz	PRAISE Member, 2 nd level representative
	Joseph C. Damian	PRAISE Member, 1 st level representative

Regional Working Committees and their Terms of Reference

Venue, Stage Decoration and Physical Arrangement Committee			
No	Designation	RO	SDO
1	Chair	Eduarda M. Zapanta ESSD Chief	Ronald L. Manaig
2	Co-chair		Jason I. Malinao
3	Member	ESSD Team	Mildred M. De Leon
4			Edlyn Lyca P. Fronda
5			Cynthia Marie T. Oliva
	Physical Arrangement		Engr. Allan Jade V. Reyes
1	Chair		
2	Co-Chair		Robert Alain H. Bomuel
3	Member		Rey O. Borillo

Terms of Reference:

- Chair to coordinate with SDO Calamba City for the venue and other equipment needed.
- Responsible for designing and implementing the stage decorations and overall aesthetic of the venue.
- Check that the lighting, sound system and audio visual are in good working condition.
- Work with the SDO working committee counterpart in setting the stage decorations, tables, chairs and seating arrangements.
- Coordinate with Health Marshalls team and Program Committee for the seating arrangement of finalists, guests, and other attendees.

Food and Refreshment Committee			
No	Designation	RO	SDO
1	Chair	Meliza G. Liporada	Eder I. Gallego
2	Co-chair		Flor I. Tomas
3	Members		Sandra B. Estimada
4			Amor H. Tuiza
5			Jessie U. Dimaano
6			Cayetana P. Fulgencio
7			Beverly G. Rondilla
8			Ma. Sheila H. Sumilang
9			Joy M. Gonzales
10			Irish M. Llanderal
11			Marites M. Prescilla
12			Mary Grace M. Legaspi
13			Merlita M. Lastimosa
14			Heidi C. Lantacon

Terms of reference:

- Chair to coordinate with SDO on the number of attendees including the menu.
- Manage the distribution of food and/or arrange for a buffet setting.
- Prepare meal attendance and have all the attendees sign it and provide HRDD an e-copy.
- Ensure that all attendees are served.

Registration Committee			
No.	Designation	RO	SDO
1	Chair	Joseph C. Damian	Kevin Domingo
2	Co-chair	Jona Malonzo	HRD SEPS
3	Member		25 SDO HRD SEPS/EPS II

Terms of Reference:

- Share online registration form with the SDO attendees.
- Ensure that GP attendees signed the meal and attendance.
- Coordinate with the Regional Office PRAISE Secretariat on the list of registered attendees.
- Hand over the signed copy of registration and to Calamba City and HRDD.

Reception Committee (Ushers)			
No	Designation	RO	SDO
1	Chair	Colleen Marhey R. Lacuesta	Clariza G. Terones
2	Co-chair		C3- Marites M. Zoleta C5- Arlene Garcia C9- Rowena B. Cambel C1- Romeo DC Ramos
3	Member		All SHs of C1, C3, C5, & C9

Terms of Reference:

- Coordinate with the PRAISE Committee to gather necessary information regarding the event flow, seating arrangements, and any special requirements.
- Ensure the reception area is properly set up with adequate signage.
- Greet attendees upon their arrival, provide clear directions to various event areas, and answer any inquiries they may have.
- Guide awardees, attendees, and guests to their designated seating areas, offering any necessary assistance.

Program Committee			
No	Designation	RO	SDO
1	Chair	Jonalyn B. Pattalitan	Joel I. Libranda
2	Co-chair	Raginne A. Yañez	Lyn C. Sison
3	Member		
4			Marivic M. Calderon
5			Mario C. Dueños Jr.
6			John James O. Bagasol

Terms of Reference:

- Collaborate with the PRAISE Committee to determine the overall theme, objectives, and key messages of the awards ceremony.
- Develop a detailed program plan outlining the sequence of events, timing, and duration of each segment.
- Identify and secure presenters, speakers, and performers for the various parts of the program.
- Coordinate with the Audio-Visual (AV) Committee to ensure technical requirements, including sound, lighting, and visual effects.
- Conduct rehearsals with presenters, speakers, and performers to ensure a smooth delivery of their segments.
- Coordinate with the Stage Management Committee to ensure a seamless transition between different segments and stage setups.
- Oversee the timing of the program to ensure it adheres to the scheduled timeline.
- Provide cue sheets or scripts to presenters, speakers, and performers, outlining their roles and responsibilities.
- Coordinate with the AV Committee to ensure proper execution of multimedia presentations, videos, and other visual elements.

Invitation Committee			
No	Designation	RO	SDO
1	Chair	Nadina G. Gatón	Victorina D. Palanas
2	Co-chair		Rico A. Herrero
	Member		
			Ismael Regucera
			Lemuel M. Cadapan

Terms of Reference:

- Collaborate with the PRAISE Committee to determine the target audience and desired guest list for the awards ceremony.
- Send out invitations to the identified guest list in a timely manner, adhering to the designated timeline.
- Follow up with invitees who have not responded to the initial invitation to encourage timely RSVPs.
- Provide regular updates to the PRAISE Committee regarding the number of confirmed attendees and changes to the guest list.
- Design and layout the program invitation and print the program for distribution.
- Have an e-copy of the program and upload it to the shared folder for dissemination.
- Provide the awardees, SDSs, and guests a copy of the program through the Registration Committee

Medical Team			
No	Designation		SDO
1	Chair	Dr. Pearl Oliveth S. Intia	Jaztin T. Caraos
2	Co-Chair		Jethroe Matusalem
	Member		
3			Joylan E. Corcega
4			Rose Ann B. De Asis
5			Aileem Joy P. Lozano
6			Arlene L. Miranda
7			Mark Lawrence Natividad
8			Cyril L. Paner
9			Juvileen A. Roxas
10			Jenelyn Tarrosa
11			Leilanie T. Diones
12			Reckette Viloría
13			Patricia De Guzman
14			Christian T. Salamat

Terms of Reference

- Coordinate with medical personnel or first aid responders to address any medical emergencies or health-related incidents that may occur.
- Coordinate with working committee counterparts in securing necessary medical supplies, including first aid kits, sanitizers, masks, and temperature screening equipment.

Souvenir Program Committee			
No	Designation	RO	SDO
1	Chair	Bryan A. Pobe	Ligaya B. Fuego
2	Co-Chair		Rocky A. Dela Cruz
3	Member		

			Robert C. Salazar
			Rhodora R. Bitera
			Charlene C. Angeles

Terms of Reference:

- Collaborate with the PRAISE Committee to determine the content, structure, and theme of the souvenir program.
- Compile information about the awards ceremony, including background information, event agenda, list of awardees, profiles of key participants, and messages from distinguished guests.
- Gather high-quality photographs, graphics, and relevant visual elements to enhance the visual appeal of the program.
- Write, edit, and proofread the content to ensure accuracy, consistency, and adherence to the event's branding guidelines.
- Submit the final e-magazine to the HRDD for uploading in the website section under the Rewards and Recognition tab.

Media and Documentation Committee			
No	Designation	RO	SDO
1	Chair	Ariel M. Azuelo	Lino T. Sanchez
2	Co-Chair		Andrea C. Señadoza
3	Member		
			Rowena B. Cambel
			Ismael Regucera
			Danilo Dela Cruz

Terms of Reference:

- Invite media and promote the event through various social platforms.
- Provide write-ups, documents, and pictures of the entire proceedings of the event to the Regional PRAISE Committee and to the Souvenir Program Committee.
- Create an archive of media coverage and documentation for future reference and promotional purposes.
- Serve as the official photographer of the event.

Audio-visual and Technical Committee			
No.	Designation	RO	SDO
1	Chair	Melvin DR. Punzalan	Rodel E. Sulsona
2	Co-Chair	Joseph C. Damian	James Oliver Q. Sipriaso
3	Member		
4			Karl Tyle T. Llagas
5			Patrick Nahial
6			Lowrence Tobias
7			Jayson Arcilla
8			Krista Camille M. Figuracion

Terms of Reference:

- Create visually appealing presentations and graphics for the ceremony.
- Coordinate with the Regional PRAISE Committee and Program Committee on the side decks to be used during the awarding.
- Provide technical support for digital displays, live streaming, and multimedia integration.
- Coordinate with performers, presenters, and award recipients to understand their audiovisual requirements.
- Conduct technical rehearsals to ensure smooth coordination between audio, visuals, lighting, and stage movements.
- Produce musical scoring as background during the awarding ceremony.
- Ensure proper synchronization between audiovisual cues and live performances or speeches.
- Monitor and adjust audio levels, ensuring clear and balanced sound quality throughout the venue.
- Oversee the technical aspects of live streaming, if applicable, and troubleshoot any technical issues that may arise.
- Coordinate with the Program Committee and program director on the flow of the program.

Stage Management Committee and Program Director			
No.	Designation	RO	SDO
1	Chair	Rey Valenzuela	Joel I. Libranda
2	Co-chair		Lyn C. Sison
	Member		
3			Marivic R. Calderon

Terms of Reference:

- Provides technical guidance and support for stage-related equipment and effects
- Collaborate with the Program Committee to understand the event's overall program and logistical requirements.
- Brief the performers and presenters to understand their stage requirements and cues.
- Conduct rehearsals to ensure smooth coordination between and among performers, presenters, awardees and technical teams as regards stage movements.
- Oversee the setup and arrangement of the stage, including props, podiums, microphones, and seating arrangements.
- Coordinate with performers, presenters, and award recipients to ensure they are briefed on stage movements, positions, and cues.
- Facilitate smooth transitions between performances, speeches, and award presentations, ensuring timely stage changes.
- Communicate with the Audio-visual and Technical Committee to ensure stage lighting, sound effects, and audiovisual cues are synchronized with stage movements.
- Manage the flow of performers, presenters, and awardees backstage, ensuring they are prepared and queued appropriately.

- Collaborate with the Technical Script Committee to ensure that the script aligns with stage movements and cues.

Committee on Evaluation			
No	Designation	RO	SDO
1	Chair	Luz E. Osmeña	Florette Laarni C. Bautista
2	Co- Chair	QAD	Joseph L. Guerrero
3	Member		
			Jerwin L Patiga
			Lester L. Mercado

Terms of Reference

- Prepare an online evaluation link for the conduct of the program.
- Disseminate the link to the attendees.
- Consolidate the responses and provide the HRDD with a copy of the evaluation, five working days after the conduct of the awarding.

Technical Script Committee			
No.	Designation	RO	SDO
1	Chair	Jonalyn B. Pattalitan	Kevin Domingo
2	Co-chair		
3	Member		

Terms of Reference:

- Collaborate with the Program Committee, Stage Management Committee and the PRAISE Committee to understand the event's program, schedule, and flow
- Develop a comprehensive outline for the technical script, including introductions, award descriptions, presenter dialogues, and transitions
- Collaborate with the awards' presenters to gather relevant information or contributions from presenters to be included in the script.
- Prepare a technical script based on the outlined structure and content.
- Ensure the script maintains a coherent and engaging narrative flow, incorporating appropriate transitions, language, and tone.
- Verify the accuracy of award descriptions, nominees' names, and any other factual information included in the script.
- Collaborate with the Stage Management and Program Committees to ensure the script aligns with stage movements and cues.
- Conduct rehearsals with presenters to familiarize them with the script, timings, and overall delivery.

Cash Prize and Token Committee		
No.	Designation	RO
1	Chair	Marites L. Gloria
2	Co-chair	Evan Lyn-Dell Masing
3	Member	Maria Susana B. Oliveros
4		Babeth C. Cruz
5		Laarni A. Evaristo
6		Marivic M. Culaste

Terms of Reference

- Prepare a request letter and other needed documents for cash advance on cash prize of awardees.
- Prepare payroll and cash prizes to be given to the winners.
- Buy a token for the keynote speaker.

Trophy and Certificates Committee			
No	Designation	RO	SDO
1	Chair	Glenda E. Dela Torre	Imee P. Aldea
2	Co-chair	Lilian L. Bubelis	Joy Amor Maño

Terms of Reference:

- Design trophy and medal and coordinate with the PRAISE Committee Chair for the approval of the design.
- Design and print certificates and prepare certificates of recognition for the winners and a keynote speaker.
- Ensure that all the spellings of the names of the awardees are correct before printing the certificates and before forwarding the list of awardees to the supplier of the trophies.
- Ensure that the delivery of the trophies is on time and check the quality.
- Handle the logistical aspects of transporting, storing, and distributing the trophies and certificates.
- Ensure the proper storage and handling of trophies and certificates to maintain their quality and integrity
- Responsible in handing the trophies and certificates of the awardees to the PRAISE Committee during the awarding ceremony.

Traffic Management			
No	Designation	RO	SDO
1	Chair	Gian Carlo Ventura	Romeo DC. Dela Cruz
2	Co-Chair		Rey O. Borllo
3	Member		
			Ariel M. Antonio

Terms of Reference:

- Coordinate with the City Traffic Management Office on the arrival of vehicles of the Gawad Patnugot attendees to avoid delays/traffic jams.
- Provide the attendees a map/route to the venue through their SDO PRAISE Committee.
- Assign a parking area for the SDO and guests' vehicles around the venue.

Note: All working committees are authorized to make decisions and take actions within the scope of their responsibilities. Any major deviations or issues beyond their authority shall be escalated to the PRAISE Committee for appropriate action and resolution

List of 10th Gawad Patnugot Award Presenters

No.	Presenters	Se	Designation/Title	FD/Section/Unit
1.	Loida N. Nidea	F	Assistant Regional Director	Office of the Regional Director
2.	Meliza G. Liporada	F	ADAS III	Office of the Regional Director
3.	Rey M. Valenzuela	M	ITO	ICT Unit
4.	Ariel M. Azuelo	M	AO V	PAU
5.	Ma. Joan Paula D. Dino	F	PDO II	PAU
6.	Viernalyn M. Nama	F	Chief ES	CLMD
7.	Emelia P. Crescini	F	EPS	CLMD
8.	Lowiesito L. Erni	M	EPS	CLMD
9.	Hazel Angelyn E. Tesoro	F	EPS	CLMD
10.	Gilbert C. Cruz	M	EPS	CLMD
11.	Margaret P. Musa	F	EPS	CLMD
12.	Philips T. Monterola	M	EPS	CLMD
13.	Paul Gence L. Ocampo	M	EPS	CLMD
14.	Eugene Ray F. Santos	M	EPS	CLMD
15.	Eduarda M. Zapanta	F	Chief ES	ESSD
16.	Ramil G. Ginete	M	PDO IV	ESSD
17.	Engr. Jamaica Rose G. Rolloque	F	Engineer III	ESSD
18.	Donna L. Lago	F	EPS	ESSD
19.	Michael Girard R. Alba	M	Chief ES	FTAD
20.	Andrea Mabel E. Abrencillo	F	EPS	FTAD
21.	Eugenio S. Adrao	M	EPS	FTAD
22.	Luz E. Osmeña	F	Chief ES	QAD
23.	Ma. Lourdes O. Manimtim	F	EPS	QAD
24.	Loida G. Tomelden	F	EPS	QAD
25.	Reymund M. Ferry	M	EPS	QAD
26.	Jeffrie F. Detablan	M	EPS	QAD
27.	Buenalyn M. Manuel	F	EPS	QAD
28.	Eric R. Balancio	M	EPS	QAD (PPSTA)
29.	Jisela N. Ulpina	F	Chief ES	HRDD
30.	Raginne A. Yanez	F	EPS II	HRDD
31.	Bryan A. Pobe	M	EPS	HRDD
32.	Elino S. Garcia	M	Chief ES	PPRD
33.	Randie B. Atienza	M	EPS	PPRD

34.	Lorenzo Ruiz C. Costo	M	EPS II	PPRD
35.	Jona M. Malonzo	F	Planning Officer III	PPRD
36.	Adrian A. Bullo	M	Planning Officer III	PPRD
37.	Liezel M. Selda	F	Statistician I	PPRD
38.	Ann Geralyn T. Pelias	F	Chief Admin Officer	ASD
39.	Maria Susana B. Oliveros	F	AO V	Personnel Section
40.	Babeth C. Cruz	F	AO V	Records Section
41.	Maria Rojane C. Miranda	F	AO IV	Personnel Section
42.	Gian Carlo G. Ventura	M	AO IV	GSU
43.	Marites L. Gloria	F	Chief Admin Officer	FD
44.	Nancy Z. Dizon	F	Supervising Admin Officer	FD
45.	Laarni A. Evaristo	F	AO V	FD