



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

9 Feb 2026

DIVISION MEMORANDUM

No. 083, s. 2026

**MONITORING OFFICIALS, TECHNICAL WORKING GROUP
(TWG) AND REGIONAL TECHNICAL OFFICIALS
FOR RAAM 2026**

To: OIC- Assistant Schools Division Superintendent
OIC-CID-Chief Education Supervisor
OIC – SGOD-Chief Education Supervisor
Education Program Supervisors
School Heads/ TICs/ OICs
Teachers
All Others Concerned

1. In reference to Division Memorandum 785, s. 2025 (Participation to the Regional Association Meet [RAAM] 2026) and Regional Memorandum No. 42, s. 2026 (Conduct of the 2026 Regional Athletic Association Meet [RAAM]), this Office announces the Monitoring Officials for the Intensive Training of athletes. This update also identifies the Technical Working Group (TWG) and the Regional Technical Officials to complete the list of Imus Delegation to the Regional Athletic Association Meet (RAAM) 2026 scheduled on March 4 to 14, 2026 in Batangas City.
2. Enclosed herewith are the lists of monitoring officials, the TWG and Regional Technical officials.
3. For clarification and concerns, you may contact the Education Program Supervisor in MAPEH, Dr. Marciano V. Valles, at (046) 4198450 loc. 221.
4. For immediate dissemination.

Digitally signed by
Mendoza Homer
Napenas
Date: 2026.02.09
13:02:43 +08:00

HOMER N. MENDOZA

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Address: Toclong I-C, Imus City, Cavite
Telephone No.: (046) 4198450 to 53
Email Address: imus.city@deped.gov.ph
Website: www.depedimuscity.com
Facebook Page: @sdoimuscity



Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM
CONTESTS SPORTS

cid/mvv/02/06/2026 ✓



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF IMUS CITY

Enclosure No. 1 to Division Memorandum No. 083, s. 2026

Monitoring Officials for the Training of RAAM Athletes

Homer N. Mendoza _____ Chairman
 Glenda DS Catadman _____ Co-Chairman
 Ivan Honorpette A. Mijares _____ Consultant
 Marciano V. Valles _____ Over-All Monitoring official for Regular Sports
 Risa C. Garcia _____ Over-All Monitoring official for SNED
 Eden P. Reyes _____ Attendance Officer

EVENT	MONITORING OFFICIAL	TRAINING VENUE
ARCHERY	LAILANIE TORRES	
ARNIS	ELMER M. DAYRIT	
FOOTBALL SECONDARY	ALBERT S. RODEROS	
ATHLETICS	KRISTINE LOVE LAYAGUE	IMUS CITY TRACK OVAL
BADMINTON	LEONIDA BAARDE	Lotus Mall
BASKETBALL 3 X 3 B/G elem.	DITAS V. FLORES	
BASKETBALL 3 X 3 B/G SEC		
BASKETBALL 5 X 5 Sec. Boys	GENESIS PASILAN	
BASKETBALL 5 X 5 Elem. B/G	WILMA CHIQUILLO	
BASKETBALL 5 X 5 Sec. Girls	JERAMIE BUENSOCESO	
BASEBALL	FLORIE ANN VILLANUEVA	
BILLIARDS	ANGELO A. UNAY	
CHESS	NESSA AMIE P. LOPE	
DANCE SPORTS Elem/Sec	JOCELYN A. LIMOSINERO	
FOOTBALL ELEM	MARISSA A. AGCO	
FUTSAL	ROSEMARIE M. ORCULLO	
GYMNASTICS	WILMA J. CHIQUILLO	
SEPAK TAKRAW	JENIELYN SADANG	
SOFTBALL	ALONA O. VERDAD	
SWIMMING	ANDREA BONDOY	
TABLE TENNIS	JESUS BERGADO	
TAEKWONDO	PETRONIA TARUN	INHS
TENNIS	MARLYN C. ALEGRO	IMUS TENNIS COURT
VOLLEYBALL ELEM B/G	GINA U REYES	
VOLLEYBALL SEC. B/G	MARILYN R. TULAY	
BOCCEE	JOCELYN T. AQUINO	GEANHS
BOXING	PAMPILO B. CERBITO JR.	

Duties and Responsibilities

1. Setting Standards and Guidelines: Develop and enforce training standards tailored to the sport. Ensure compliance with ethical and legal requirements.
2. Tracking Performance and Progress: Monitor athletes' physical and mental performance during training. Analyze data from fitness assessments, performance metrics, and feedback.



Address: Toclong I-C, Imus City, Cavite
Telephone No.: (046) 4198450 to 53
Email Address: imus.city@deped.gov.ph
Website: www.depedimuscity.com
Facebook Page: @sdoimuscity



3. **Supervising Coaches and Trainers:** Evaluate the methodologies and strategies used by coaches. Provide recommendations for improvements and ensure alignment with organizational objectives.
4. **Ensuring Safety and Welfare:** Oversee adherence to safety protocols, including injury prevention measures. Monitor mental health support and ensure a positive training environment.
5. **Facilitating Communication:** Act as a liaison between athletes, coaches, and administrative staff. Ensure transparency in decision-making processes related to training.
6. **Auditing Training Programs:** Conduct regular reviews of training programs to ensure they are effective and meet evolving standards. Suggest updates or innovations to improve outcomes.
7. **Managing Compliance:** Oversee adherence to anti-doping regulations. Ensure the training environment is free from harassment or misconduct.
8. **Evaluating Outcomes:** Assess the overall effectiveness of training in achieving performance goals. Use evaluations to refine future programs.
9. **Collect daily attendance and submit to the management with pictures.**

HONORARY OFFICIALS		
City Mayor	Hon. Alex "AA" L. Advincula	
City Vice Mayor	Hon. Homer T. Saquilayan	
Congressman Third District	Hon. Adrian Jay "AJ" Advincula	
Board Member	Hon. Onie Cantimbuhan	
Board Member	Hon. Shernan Jaro	
City Councilor/Education	Hon. Gregorio Miguel B. Ocampo	
HEAD OF DELEGATION	Homer N. Mendoza	OIC-Schools Division Superintendent
ASSISTANT HEAD OF DELEGATION	Glenda DS. Catadman	OIC-Assistant Schools Division Superintendent
GENERAL OPERATIONS MANAGEMENT		
CAMP MANAGEMENT COMMITTEE		
Camp Director <ul style="list-style-type: none"> • Oversee the operations of the technical and working committees for camp management, medical services, transportation, supply, finance, mess/food services, secretariat, and marketing, communication, and media information. • Coordinate with host school or host local government unit as to administrative matters and other delegation concerns and related activities, • Prepare and submit evaluation and accomplishment report of committees to Management Board 	Glenda DS. Catadman	OIC-ASDS
Assistant Camp Director <ul style="list-style-type: none"> • Assist the Camp Director in the management and smooth operations of the technical and working committees; and • Shall act as alternate in the absence of the Camp Director 	Ivan Honorpette A. Mijares	OIC-SGOD Chief
BUDGET AND FINANCE COMMITTEE <ul style="list-style-type: none"> • Recommend approval of the budget proposal; and allocate funds. 	Precila Custodio Jona Ramos Florence Descallar Gina U. Reyes	Accountant Budget Cashier Member

<ul style="list-style-type: none"> • Prepare payroll of technical officials and working committee members in coordination with the Registration and Attendance Committee and GEM. • Disburse funds for expenditures are incurred. • Prepare and submit a liquidation report on the activity's expenses within 30 days after the closing of the event. • Ensure the submission of the liquidation report on time. 		
<p>SUPPLIES AND EQUIPMENT COMMITTEE</p> <ul style="list-style-type: none"> • Procure requested equipment, supplies, and materials for the Regional Sports Competitions. • Issue supplies, equipment, officiating officials' uniforms, IDs and other provisions. 	<p>Josephus Persheus Banaag</p> <p>Fedelito Ribon</p> <p>Michael Boquio</p>	<p>Procurement/Supply Officer</p> <p>Member</p> <p>Member</p>
<p>REGISTRATION AND ATTENDANCE COMMITTEE</p> <ul style="list-style-type: none"> • Take charge of the following: <ul style="list-style-type: none"> -Provision and distribution of Daily Attendance Form. -Retrieval of daily attendance of the different working committee members and Technical Officials. -Check and consolidate the attendance of Technical Officials and members of the different working committees. -Submit consolidated attendance of Technical Officials and members of the different working committees to the Chairman of the Budget and Finance Committee. 	<p>Mrs. Eden Pakingan</p> <p>Mrs. Jeramie Buensoceso</p> <p>Jenielyn Sadang</p> <p>Ms. Jeanette David</p> <p>Ms. Marilyn R. Tulay</p> <p>Ditas V. Flores</p> <p>Lailanie Torres</p>	<p>Chairman</p> <p>Members</p>
<p>MEDICAL AND DENTAL SERVICES COMMITTEE</p>	<p>Dr. Gian Paul Creencia</p> <p>Dr. Marife Grossman</p>	<p>Chairman</p> <p>Members</p>

<ul style="list-style-type: none"> • Provide viable medical and health services for all participants in all playing venues. • Coordinate with other working committees and school heads of billeting quarters on the medical, health, hygiene, and sanitation needs. • Oversee the cleanliness, sanitation and safety in playing venues. • Coordinate with the host division in providing 24-hour ambulance service for emergency cases. • Ensure compliance of all delegations to COVID-19 Risk Mitigating Measures at all times. • Provide isolation facilities in the playing venues. 	<p>Mr. Winchell De Vera Mr. Lendel Mendoza Ms. Joyce Pastor Cerbeza Ms. Rose Mae Rosete Mr. Christian Gabriel Ynieta Mr. Lendel Mendoza</p>	
<p>FOOD COMMITTEE</p> <ul style="list-style-type: none"> • Coordinate with the BAC regarding the food to be served. • Ensure that the food served is nutritious. • Ensure the provision of proper handling, storage and serving of food. • Monitor the food being served. • Ensure adequate and safe water supply. 	<p>Mrs. Marissa DO Agco Mrs. Leonida Baarde (marketer) Mrs. Nessa Amie Lope Mrs. Marlyn Alegro Dr. Rosemarie Orcullo Mrs. Florie Ann Villanueva Mrs. Luvina Genido Mr. Mark Encarnacion Mr. Ferdinand C. Butial Mr. Rocky Amaro Mr. Jessie Kristoffer Payawal Mr. Rey Martinez Mr. Mark Villanueva Cynthia F. Morcoso Bianca Fortune Nuguid</p>	<p>Chairman Co-Chairman Members</p>
<p>FOOD PACKER</p> <ul style="list-style-type: none"> • Ensure the timely, hygienic, and accurate packing of food items for distribution during the activity/event. • Pack food items according to the prescribed menu and quantity • Ensure cleanliness and proper food handling at all times 	<p>Mr. Josephine C. Roquero Mr. Jornell Nino F. Naval Ms. Jeanna B. Magpantay Mr. Jayson D. Talon Ms. Jasmin Louis P. Vito Ms. Danica Elaine G. Ordonez Ms. Daisy A. Faina Mr. Justin Almonte</p>	<p>Chairman V-Chairman Members</p>

<ul style="list-style-type: none"> • Assist in labeling, sealing, and organizing packed meals • Coordinate with the food coordinator or team leader • Maintain order and cleanliness in the packing area 	<p>Mr. Lorenzo Moreno Jr.</p>	
<p>JURY OF APPEALS</p> <ul style="list-style-type: none"> • Investigate written protest endorsed by GEM during and even after the conclusion of the meeting. • Submit findings and recommendations on written protest to RAA for final decision. • Submit findings and recommendations on written protest to RAA for final decision. 	<p>Atty: Mario T. Tamondong Jr. Ivan Honorpette Mijares Glenda DS Catadman</p>	<p>Chairman Member</p>
<p>BILLETING AND ACCOMMODATION COMMITTEE</p> <ul style="list-style-type: none"> • Coordinate with the Public Affairs and Documentation Committee, re: the number of billeted. • Ensure availability of accommodation for all delegations, division staff, and guests. • Prepare house rules in the billeting quarters for approval of the GEM. • Keep and maintain cleanliness, orderliness, and beautification of the billeting quarters. • Monitor compliance with no littering, no smoking, no drinking and no gambling policies in the billeting quarters. • Coordinate with the host division on the following: -Provide and maintain 24-hour security and protection for all the participants and billeting quarters. 	<p>Mr. Jesus V. Bergado Mr. Angelo Unay Mr. Ian Roger Demegilio Mr. Macelito Sapuez Mr. Garry Diragen Mr. Melvin Lisay Mr. Mike Gayoso Mr. Edward Marinay Mr. Patrocinio Bonagan Jr. Mr. Ariel de la Cruz Mr. Jericho Llabore Mr. Rommel Bayamban Mr. Joey Ortiz Mrs. Kristin Love Layague Dr. Annabelle G. Bughao</p> <p>Dr. Albert Roderos</p>	<p>Chairman Co- Chair Members</p> <p>Quarter Supervisor- Female</p> <p>Quarter Supervisor- Male</p>

<p>-Designate areas or parking zones for vehicles. Presence of Isolation facility in all Billeting Quarters.</p>		
<p>LEARNERS' PROTECTION COMMITTEE</p> <ul style="list-style-type: none"> • Conduct fact-finding investigation and submit report to the Head of Delegation. • Provide an intervention program for the learner concerned. • Monitor the intervention program. 	<p>Atty: Mario T. Tamondong Jr. Ariel Dayrit Rhenald Lagrimas</p>	<p>Focal Person</p>
<p>DRIVERS</p> <ul style="list-style-type: none"> • Safely transport either cargo or passengers from one location to another • They must follow traffic laws and correct routes themselves, always ensuring that enough gas in the tank. 	<p>Abner Monticiller Gilbert Casil Robert Baarde Romeo Villanueva</p>	
<p>SPORTS MANAGEMENT COMMITTEE</p>		
<p>Division Sports Officer</p> <ul style="list-style-type: none"> • Coordinate all activities relevant to the management of the coaches and athletes' participation to the RSC. • Coordinate with RSC Management re: Game Management, schedule, and other related activities. • Represent SDO-Imus City delegates to the RSC Management meetings and functions as required. • Report/Update Management Board re: Standings/Accomplishment on Game Results, assessment and analysis of athletes' performance and other pertinent matters re: participation in the RSC 	<p>Dr. Marciano V. Valles Riza C. Garcia Leah J. Guilliang</p>	<p>ESP-MAPEH- DSO EPS-SNED ALS</p>
<p>Team Managers</p> <ul style="list-style-type: none"> • Monitor the performance of athletes and coaches during training and actual 	<p>Arman P. Tanyag Pampilo Cerbito Jr.</p>	<p>Asst. Athletic Manager Elem Asst. Athletic Manager Sec</p>

<p>games and note strengths and weaknesses.</p> <ul style="list-style-type: none"> • Provide technical assistance to coaches during training and between games based on noted observations; and • *Prepare/Submit reports on highlights of observations and game analysis technical assistance provided, feedback, and recommendations to Division Sports Officer through secretariat. • Assist the Athletic Manager in managing the delegation. 	<p>Elmer M. Dayrit Mr. Miguel Cui Mr. Salvador Cambay Ms. Marinel A. Grefaldeo Ms. Juvy W. Bawag Mrs. Rosalie Ruallo Ms. Cristy Salayog Mrs. Angelita Servillon Mrs. Jean Villanueva Mr. Benjamin J. Ilano Jr Mr. Armil Fajardo Mr. Ricky Villanueva Mrs. Veronica Rosaroso Ms. Jomina Huerto Mr. Nathaiel Pangan Jocelyn Limosinero Mr. Roel Elardo Mr. Emelito P. Dumpa Mrs. Cristina Advincula</p>	<p>Head Coach Basketball Elem Volleyball Sec/ B/G Combative Racket Sports Athletics Swimming Football Elementary Football Secondary Basketball Secondary B/G Volleyball Elem. B/G Billiards Tennis Bocce Chess Dance Sports Boxing Baseball/Softball ALS Team</p>
<p>Coach</p> <ul style="list-style-type: none"> • Guide, take care, and ensure the wellbeing of athletes always entrusted to them from the training period until the return trip from the host venue. • Coach, update, inspire and defend the athletes in and out of the playing field. • Relate with athletic managers, team managers and officiating officials constantly for updates regarding playing schedule, venues and other Palaro related matters; and ensure that their athletes abide by the rules and regulations in the camp, playing areas and in other activities where they participate in. • Coordinate with the nutritionist/food service committee on food requirements ahead of time. 	<p>Pls see attached copy</p>	
<p>Assistant Coach/Co-Coach/Chaperone</p> <ul style="list-style-type: none"> • Assist the coach during/or from the training to the 	<p>Pls see the attached copy</p>	

<p>implementation of game plans,</p> <ul style="list-style-type: none"> • Assist the coach in the scheduled games and all rules/activities set by the management, and Take over the coach in case of emergency. • Accompany the athletes and assist the coach in ensuring the wellbeing of athletes entrusted to them especially during rest periods, eating time, bedtime, and other activities where they are involved. • Ensure that athletes help in keeping their quarters and surroundings clean and sanitary and abide by the camp rules and regulations; and Attend to the safekeeping of the athletes' baggage and personal belongings. Coordinate with the Food Services Committee in the provision of food needed by the team. 		
<p>Trainer</p> <ul style="list-style-type: none"> • Train the athletes in accordance with the training plan and inculcate the values of honesty, respect and discipline among athletes, coaches and officials. • The role of the trainer ends after the training of the athletes and should only act as consultant during the game proper, not as another coach 	<p>Arsenio Gallaza Jr Marlon Yurango Michael Karl Gomez Mark Alvin Valeroso Willer Gumba Roberto Bacojo Abello Isidro Rustom Ongca Aljon Silla</p>	<p>Athletics Sec Athletics Elem Football Futsal Chess Batted ball Sepak Takraw Softball</p>
<p>JOURNALIST TEAM/COMMUNICATION</p> <ul style="list-style-type: none"> • Prepare and submit complete report including photos (Narrative Report and Coffee Table Book) a month after the activity. 	<p>Genesis T. Pasilan Jericho Hiel Astillero Danny Barba Jonathan Padre Jee Ann Rafael Glenn T. Pasilan Jerico Santiago</p>	<p>Chairman Members</p>

<ul style="list-style-type: none"> • Document a day-to-day activity from the opening until the closing program • Issues newsletter on daily update (print and online) 	Christian Quindoza Osinie Kaye Marcos	
TRANSPORTATION COMMITTEE <ul style="list-style-type: none"> • Ensure available vehicles for the delegations, esp. athletes. • Arrange schedule of trips in transporting different teams 	Ferdinand Pangan Ray Idul Kheavean John Bayog Edcor Escorel Remos Borbe Christian Quilicol Jesther C. Martinez	Chairman Members
SECURITY/PEACE AND ORDER <ul style="list-style-type: none"> • Prepare house rules in billeting quarters for approval of the delegation head. • Monitor the compliance to no littering, no smoking, and no gambling policies in the billeting quarter. • Coordinate the host division on the 24-hour security for the delegations. • Coordinate with and assist other working committees on matters relating to peace and order needs 	Mr. Anthony Bongay Marlon Martinez Juderey Patajo Albert Martin Leodigario Anas III Bob Belocura Melvin Lisay	Chairman Co-Chair Members
SCREENING AND ACCREDITATION COMMITTEE <ul style="list-style-type: none"> • Evaluate and verify the authenticity of the documents submitted by the athletes, coaches, assistant coaches and chaperons applying for accreditation. • Accredited athletes, coaches and chaperons, and submit a master list to TMC at least two (2) days before the conduct of Regional Sports Competitions. • Consider replacements for disqualified athletes, coaches, assistant coaches and chaperons during the period of screening. • Re-check and monitor with the proper technical officials the athlete fielded by the 	Alona O. Verdad Cristina Sarmiento	Chairman Member

<p>coaches during the actual competition based on the final official master list with photo gallery released by RSAC.</p> <ul style="list-style-type: none"> • Recommend eligibility/disqualification of athletes, coaches, assistant coaches and chaperons to the Execom for final decision. • Keep documents of selected athletes, coaches, assistant coaches, and chaperons for Palarong Pambansa. • Keep and file updated records of athletes, coaches, assistant coaches, and chaperons. 		
<p>Consultant</p> <ul style="list-style-type: none"> • Offer advice and expertise to management 	<p>Dr. Marietta Opulencia Mr. Jericho Reyes</p>	<p>APSCI President Sports Head LGU</p>
<p>PARADE</p> <ul style="list-style-type: none"> • Manage the delegation during the opening and closing. • Impose discipline to athletes and coaches during parade. • In-charge in delegation PAKULO and greetings of the delegation. 	<p>Mr. Arman P. Tanyag Mr. Erland V.Mnzon</p>	<p>Chairman Member</p>
<p>RECORDER/Encoder</p> <ul style="list-style-type: none"> • Coordinate with the coaches and event managers about the result of games. • Posted daily results of competition per event. • Keep updated record of medal tally for perusal of the management on team standing 	<p>Mrs. Andrea Bondoy Dr. Wilma J. Chiquillo Dr. Petronia Tarun Dr. Jocelyn T. Aquino Mrs. Zenaida Lacson Mr. Justin Almonte Mr. Lorenzo Moreno Jr.</p>	<p>Chairman Co-Chairman Members</p>

<p>TECHNICAL OFFICIALS</p> <ul style="list-style-type: none"> • Report to the DSO of some changes to the schedule of the event and some ground rules to be implemented during the conduct of the event. • Give update to the DSO on the team standing for possible adjustment of the team. • Always adhere to the rules of the game, have self- integrity, values and impartiality and honesty in performing respective duties. 	<p>Chito Lagrimas Aileen B. Pactol Dharren Jay S. Alvarez Maria Elizabeth Baynosa Hazel Hablador Nissan Arquiza Emerson Chica Lilibel Basco Leila Sasi Agnes Sauler Ricardo David III Stella Macalalag Livina Faith Caperena Van Christian Dueñas</p>	
---	--	--