



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY

02 FEB 2026

DIVISION MEMORANDUM
No. 069, s. 2025

**CONDUCT OF THE SCHOOL YEAR 2025-2026 PERFORMANCE
IMPLEMENTATION REVIEW (PIR) OF PUBLIC SCHOOLS CUM
TRAVEL ORDER**

To: OIC- Assistant Schools Division Superintendent
OIC- CID Chief Education Supervisor
OIC-SGOD Chief Education Supervisor
Education Program Supervisors
School Heads/OICs (All Public Schools)
All Others Concerned

1. To sustain quality basic education across all Public Schools in Imus City and ensure that all school programs, projects and activities aligned with the organization's mandate, this Office announces the School Year 2025-2026 Performance Implementation Review (PIR) scheduled on February 12-13, 2026, from 8:00- 5:00 PM at the Tanza Oasis Hotel and Resort.
2. The activity aims to:
 - a. review and assess the implementation of performance management systems in all schools;
 - b. identifies best practices, challenges, and strategies for improved school operations and instructional leadership; and
 - c. provides guidance and feedback for enhancing school performance and compliance with DepEd policies.
3. See attached documents for the list of participants (Enclosure 1), program matrix (Enclosure 2) and Program management team (Enclosure 3).
4. This memorandum serves as the Official Travel Authority for all participants of the PIR.
5. Registration fee of Four Thousand Pesos only (Php 4,000.00) shall be charged against school local funds subject to existing accounting and auditing rules and regulations.



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6. For immediate dissemination.



HOMER N. MENDOZA

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: *As stated*

Reference: None

To be indicated in the Perpetual Index
under the following subject:

DOCUMENTS

RECORDS

REPORTS

Gpgshs/rrs/1/28/2026

Enclosure No. 1 to DM No. 069, s. 2026**List of Participants**

Participants	Designation	Offices
1. Homer N. Mendoza	Assistant Schools Division Superintendent Officer-in-charge Office of the Schools Division Superintendent	SDO
2. Glenda DS Catadman	OIC-Asst. Schools Division Superintendent	SDO
3. Marciano V. Valles	OIC-CID Chief	SDO
4. Ivan Honorpette A. Mijares	OIC-SGOD Chief	SDO
5. Ronnie B. Yohan	Administrative Office V	SDO
6. Jocelyn A. Limosinero	Principal IV	Alapan I ES
7. Kristin Love J.Layague	Principal I	Alapan II ES Hipolito Saquilayan NHS
8. Alona O. Verdad	Principal III	Anabu I ES Malagasang I ES
9. Eden P. Reyes	Principal II	Anabu II ES
10. Marissa DO. Agco	Principal I	Bayan Luma I ES
11. Gina U. Reyes	Principal IV	Bayan Luma II ES Bukandala ES
12. Jesus V. Bergado	Principal IV	Buhay na Tubig ES
13. Nessa Amie P. Lope	OIC-School Head	Buhay na Tubig ES- Maharlika Annex
14. Marilyn R. Tulay	Principal II	Carsadang Bago ES
15. Marlyn C. Alegro	OIC-School Head	Cayetano Topacio ES
16. Jocelyn T. Aquino	OIC-School Head	Estanislao Villanueva ES
17. Divina A. Narvaez	Principal IV	Imus Pilot ES
18. Wilma J. Chiquillo	Principal IV	Malagasang II ES
19. Marisel E. Guzman	Principal I	Malagasang III ES
20. Angelo A. Unay	Principal II	Palico ES
21. Genesis T. Pasilan	OIC-Principal	Pasong Buaya I ES
22. Manuel R. Tagbago	Principal II	Pasong Buaya II ES
23. Andrea D. Bondoy	Principal I	Pasong Buaya III ES
24. Nancy P. Valdez	Principal I	Pasong Santol Elementary School
25. Annabelle G. Bughao	OIC-School Head	Pasong Santol ES- Golden City Annex
26. Rosemarie M. Orcullo	Principal I	Tinabunan ES
27. Florie Ann S. Villanueva	Principal I	Tanzang Luma ES
28. Jenielyn A. Sadang	OIC-School Head	Toclong ES
29. Petronia N. Tarun	Principal III	Imus National High School
30. Elizabeth Villanueva	OIC-School Heads	General Emilio Aguinaldo NHS

31. Albert D. Roderos	Principal II	General Licerio Topacio NHS
32. Lailani N. Torres	Principal I	General Tomas Mascardo NHS
33. Aida C. Bellon	Principal IV	Gov D.M. Camerino Integrated School
34. Jeramie G. Buensuceso	OIC-School Head	City of Imus Integrated School
35. Roel M.Elardo	OIC-School Head	Anastacia Advincula Integrated School
36. Elmer M. Dayrit	OIC-School Head	Francisca Terona Integrated School
37. Leonida D. Baarde	Principal II	Gov Juanito Reyes Remulla SHS
38. Rafael R. Santos	Principal II	General Pantaleon Garcia SHS
39. Ditas V. Flores	OIC-School Head	General Juan Castaneda SHS
40. Roland J. Catapat	Principal II	General Flaviano Yengko SHS

Enclosure No. 2 to DM No. 069 s. 2026**Program Matrix**

Day 1- February 12, 2026		
Time	Activity	Responsible Person
7:30-8:00am	Registration	Registration Committee
8:00-9:00am	Preliminary Activities -National Anthem -Prayer -CALABARZON March -Imus Hymn -Dangal ng Imus -DEPED Quality Policy	AVP
	Presentation of Participants	Ronnie B. Yohan Administrative Officer V
	Opening Remarks	Glenda DS Catadman OIC-Asst. Schools Division Superintendent
	Inspirational Message	Homer N. Mendoza Assistant Schools Division Superintendent Officer-in-charge Office of the Schools Division Superintendent
9:00-9:30am	Health Break	
9:30-12:00nn	Overview of PIR Implementation	Jenielyn A. Sadang Ivan Honorpette A. Mijares
12:00-1:00pm	Lunch Break	
1:00-5:00pm	Program Implementation Review	Cluster Heads
Day 2- February 13, 2026		
8:00-8:15am	Makabayan Songs Prayer	
8:15-8:30am	MOL	
8:30 -12:00	Program Implementation Review	Cluster Heads
12:00-1:00	Lunch Break	
1:00-2:00	Program Implementation Review	Cluster Heads
2:00-3:00	Closing Program	
Genesis T. Pasilan Florie-Ann S. Villanueva Masters of Ceremonies		

Enclosure No. 3 to DM No. 069 s. 2026**Program Management Team**

Top Management	HOMER N. MENDOZA Assistant Schools Division Superintendent Officer-in-charge Office of the Schools Division Superintendent GLENDA DS CATADMAN OIC-Asst. Schools Division Superintendent MARCIANO V. VALLES OIC-CID Chief IVAN HONORPETTE A. MIJARES OIC-SGOD Chief
Program Owner	
Logistics	Chairman: JOCELYN A. LIMOSINERO Co-chairman: DIVINA A. NARVAEZ Member: North Cluster East Cluster
M&E	Chairman: GINA U. REYES Member: West Cluster
Registration, Program, Invitation	Chairman: PETRONIA N. TARUN Co-Chairman: RAFAEL R. SANTOS Member: JHS Cluster SHS Cluster
Documentation	Chairman: WILMA J. CHIQUILLO Member: South Cluster
Master of Ceremony	Genesis M. Pasilan & Florie-Ann S. Villanueva