



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF IMUS CITY

30 JAN 2026

**DIVISION MEMORANDUM**  
No. 065, s. 2026

**1<sup>ST</sup> DIVISION MANAGEMENT COMMITTEE MEETING  
(MANCOM)**

To: OIC- Assistant Schools Division Superintendent  
OIC- CID Chief Education Supervisor  
OIC- SGOD Chief Education Supervisor  
School Heads (Public Schools)  
All Others Concerned

1. The 1<sup>ST</sup> Division Management Committee Meeting (ManCom) for CY 2026 is scheduled on February 10, 2026, from 8:00 AM – 5:00 PM at **Gov. D.M. Camerino Integrated School**, Brgy. Medicion 2<sup>nd</sup> City, Cavite. The meeting will be hosted by the North Cluster.
2. The agenda covers:
  - 2.1 Status of action arising from the previous ManCom meeting;
  - 2.2 Schools Division Superintendent's Hour;
  - 2.3 Updates on various DepEd Memoranda;
  - 2.4 CID Accomplishment Reports/ Announcements/Reminders;
  - 2.5 SGOD Accomplishment Reports/ Announcements/Reminders;
  - 2.6 OSDS Accomplishment Reports/ Announcements/Reminders; and
  - 2.7 Issues, concerns, and other matters.
3. Participants to this meeting are the following:
  - 3.1 Schools Division Superintendent;
  - 3.2 Assistant Schools Division Superintendent;
  - 3.3 Division Chiefs;
  - 3.4 Education Program Supervisors;
  - 3.5 Planning Officer;
  - 3.6 Senior Education Program Specialists;
  - 3.7 Education Program Specialists;
  - 3.8 Program Development Officers;
  - 3.9 OSDS Unit and Section Heads;
  - 3.10 Cluster Heads; and
  - 3.11 School Heads/OICs/TICs.



**Address:** Toclong I-C, Imus City, Cavite  
**Telephone No.:** (046) 4198450 to 53  
**Email Address:** imus.city@depd.gov.ph  
**Website:** www.depedimuscity.com  
**Facebook Page:** @sdoimuscity



4. Travelling and other allowable expenses are chargeable to local funds, subject to the usual accounting procedures and auditing rules.
5. For inquiries, please contact Mr. Ronnie B. Yohan, Administrative Officer V, at 419-8450 local 206.
6. For guidance and immediate dissemination.



Digitally signed by  
Mendoza Homer  
Napenas  
Date: 2026.01.30  
13:41:31 +08:00

**HOMER N. MENDOZA**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent



Encl.: None  
Reference: None

To be indicated in the Perpetual Index  
under the following subject:

MEETINGS

asu/rby/mancom



**1<sup>st</sup> DIVISION MANAGEMENT COMMITTEE MEETING**  
**PROGRAM OF ACTIVITIES**

<b>PRELIMINARIES</b>	
Opening Prayer	AVP
National Anthem	AVP
Recitation of the DepEd Quality Policy	AVP
Opening/ Welcome Remarks <ul style="list-style-type: none"> <li>• Statement of Purpose</li> </ul>	<b>GLENDA D.S. CATADMAN</b>  OIC- Asst. Schools Division Superintendent
Inspirational Message	<b>HOMER N. MENDOZA</b>  OIC – Schools Division Superintendent
<b>MANAGEMENT COMMITTEE PROPER</b> <i>(to be facilitated by the ASDS)</i>	
Roll Call	<b>RONNIE B. YOHAN</b>  Administrative Officer V
Call to Order	<b>HOMER N. MENDOZA</b>  OIC – Schools Division Superintendent
Status of Action Items from Previous Meeting	<b>GLENDA D.S. CATADMAN</b>  OIC- Asst. Schools Division Superintendent
Presentation and Approval of Provisional Agenda	<b>HOMER N. MENDOZA</b>  OIC – Schools Division Superintendent
Unit Reports and Discussions <ul style="list-style-type: none"> <li>• Office of the Schools Division Superintendent (OSDS)</li> <li>• Office of the Assistant Schools Division Superintendent (OASDS)</li> <li>• Administrative Services Unit (ASU)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>HOMER N. MENDOZA</b> OIC – Schools Division Superintendent</li> <li>• <b>GLENDA D.S CATADMAN</b>, OIC- Asst. Schools Division Superintendent</li> <li>• <b>RONNIE B. YOHAN</b>, Administrative Officer V</li> </ul>

<ul style="list-style-type: none"> <li>• Budget and Finance Division</li>   <li>• Legal Unit</li>   <li>• ICT Unit</li>   <li>• Curriculum Implementation Division (CID)</li>   <li>• School Governance and Operations Division (SGOD)</li> </ul>	<ul style="list-style-type: none"> <li>• <b>JONA B. RAMOS,</b> Budget Office</li> <li>• <b>PRECILLA E. CUSTODIO,</b> Accountant</li> <li>• <b>ATTY. MARIO T. TAMONDONG,</b> Attorney III</li> <li>• <b>NAAMAH C. MAMBALOS,</b> OIC – ICT</li> <li>• <b>MARCIANO V. VALLES,</b> OIC- CID Chief</li> <li>• <b>IVAN HONORPETTE A. MIJARES,</b> OIC – SGOD Chief</li> </ul>
Superintendent’s Hour	<b>HOMER N. MENDOZA</b> OIC – Schools Division Superintendent
Adjournment	

### Master of Ceremonies