

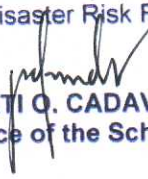


Republic of the Philippines
Department of Education
Region IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY
Toclong I-C, City of Imus



Division Memorandum No. 167, s. 2014

TO : Education Program Supervisors
Division Subject Coordinators
Public Elementary and Secondary School Principals
School Disaster Risk Reduction and Management Focal Person

FROM :  **LUALHATI O. CADAVEDO, Ph. D.**
OIC-Office of the Schools Division Superintendent

SUBJECT : **Division DRRM Assessment and Planning-Workshop**

DATE : September 24, 2014

1. The DepEd Imus City through the Disaster Risk Reduction and Management Office (DRRMO) is strengthening its capacity-building efforts to ensure the protection of learners and teaching and non-teaching personnel, continue basic education service delivery even during disasters, and contribute to community resilience.

Hence, this Division will be conducting a **DRRM Assessment and Planning-Workshop** to establish appropriate DRRM Programs and Activities based on the assessed vulnerabilities on September 30 and October 1, 2014 at PTA Hall of Imus Pilot Elementary School, Nueno Ave., Imus City, Cavite.

2. The objectives of this Orientation-Workshop are as follows:
 - a) Provide basic knowledge and understanding on DRRM concepts, guiding principles, policies and programs relevant to DepEd;
 - b) Establish the DRRM roles and responsibilities of DepEd Office and DRRM focal persons;
 - c) Understand the various risks that could affect school operations; and
 - d) Identify priority areas for DRRM interventions and draft a School DRRM plan
3. Participants of the said activity are **ALL Public Elementary and Secondary Principals and their respective School Disaster Risk Reduction and Management Focal Person.**
4. Please email to aprosaroso@yahoo.com the Name of Participants using the Pre-Registration Template on or before September 25, 2014 (Thursday).

Name of School	Name of Participant	Designation	Email Address	Cell. Number
		Principal		
		SDRRMFC		

5. Immediate and wide dissemination of this Memorandum is earnestly desired.

**DRRM Assessment and Planning Workshop
Indicative Program**

Day 1	Time	Session Activity
AM	7:00 – 7:30	Registration
	7:30 – 8:00	Welcome and Introduction
	8:00 – 8:20	Expectation Setting and Objective Presentation
	8:20 – 9:00	Legal Framework of DRRM in Education
	9:00 – 9:30	The DepED Strategy
	9:30 – 10:00	Roles of DRRM Office and DRRM Focal Persons
	10:00 – 11:00	Simulation Exercise
	11:00 – 12:00	Protocols: Coordination and Information Management
	12:00 – 1:00	Lunch Break
PM	1:00 – 2:30	CSS Mapping (Lecture and Workshop)
	2:30 – 4:00	Risk Identification and Assessment (Lecture and Workshop)
	4:00 – 5:00	Open Forum
Day 2		
AM	7:00 – 7:30	Attendance Checking
	7:30 – 8:00	Management of Learning (MOL)
	8:00 – 10:00	Planning (Lecture)
	10:00 – 12:00	Planning (Workshop)
	12:00 – 1:00	Lunch Break
PM	1:00 – 4:00	Presentation of Outputs
	4:00 – 5:00	Closing Ceremony

EXECUTIVE COMMITTEE

DR. LUALHATI O. CADAVEDO
OIC-Schools Division Superintendent

Arturo P. Rosaroso Jr.
Division Disaster Risk Reduction and Management Office Focal Person
Training and Development Chief

Ronnie B. Yohan
Division Physical Facility Coordinator

Training and Development Team

Maria Luisa F. Candelaria
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Ma. Fe A. King
Principal 1, Cayetano ES OIC Palico ES

Gina U. Reyes
Principal II, Tinabunan ES and OIC Alapan 1 ES

Ricardo R. David III
Principal I, Pasong Buaya 3 ES

Teresita S. Ramos
Principal II, Anabu 2 ES

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