



DIVISION MEMORANDUM

No. 131, s. 2015

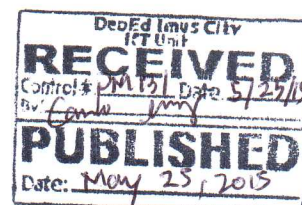
TO: OIC-Asst. Schools Division Superintendent
School Governance and Operations Division (SGOD)
Curriculum Implementation Division (CID)
Cluster Heads
Public Secondary & Elementary School Heads
Guidance Counselors
School ICT Coordinators

FROM: **LUALHATI O. CADAVEDO**
Officer-in-Charge
Office of the Schools Division Superintendent

SUBJECT: **LIS UPDATES, POLICY GUIDELINES ON CLASSROOM ASSESSMENT,
AND ORIENTATION ON THE IMPORTANT DETAILS FOR THE SCHOOL OPENING,
SY 2015-2016**

DATE: 21 May 2015

1. Pursuant to DepEd Order No.8, s.2015, otherwise known as "Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program" and in consonance with the on-going LIS Housekeeping and the forthcoming opening of SY 2015-2016, an orientation for School Heads, Guidance Counselors and School ICT Coordinators is hereby set on May 26, 2015, Tuesday, at 8:00 am – 5:00 pm at Colegio De Porta Vaga, Imus City.
2. The conference aims to:
 - a. share the latest LIS update released by the Central Office;
 - b. orient on the new Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program; and
 - c. discuss important details pertaining on the opening of the School Year 2015-2016.
3. The following matters will be discussed during the said orientation:
 - a. LIS Update on the Number of Pending/Critical Issues
 - b. Review of the 2015 Guides in Resolving Data Issues
 - c. List of Unresolved Issues (copy to be brought by the Guidance Counselor)
 - d. Discussion of the Possible Solution on the LIS Issues
 - e. EOSY Encoding for SY 2014-2015
 - f. Important Details Pertaining to the Opening of SY 2014-2015
 - First Day of Classes (June 1)
 - Enrolment Reporting
 - Official Enrolment
 - Late Enrolees (June 8)
 - LIS Encoding of Enrolment
 - Transferees/Transferred In
 - School Forms to be Accomplished on School Opening
 1. School Form 4 (SF4) Monthly Learner's Movement and Attendance
 2. School Form 7 (SF7) School Personnel Assignment List and Basic Profile
 - Class Adviser's LIS Account
 - Official Reference for School Record
 - Review on the Accomplishment of School Forms 1, 2, and 3.
 - g. Computation of Grades
 - h. Other Matters
4. Immediate dissemination of this memorandum is earnestly desired.





P R O G R A M M E

LIS UPDATES, POLICY GUIDELINES ON CLASSROOM ASSESSMENT,
AND ORIENTATION ON THE IMPORTANT DETAILS
FOR THE SCHOOL OPENING, SY 2015-2016

Colegio De Porta Vaga
May 26, 2015

- | | | |
|-------|---|---|
| I. | REGISTRATION..... | 7:30 AM |
| II. | NATIONAL ANTHEM..... | 8:00 AM |
| III. | PRAYER | |
| IV. | WELCOME REMARKS..... | MR. RYAN G. MALENAB
President/CEO, Colegio de Porta Vaga |
| V. | OPENING REMARKS..... | DR. HERMOGENES M. PANGANIBAN
OIC-Asst. Schs. Div. Supt./OIC-Chief CID |
| VI. | MESSAGE..... | DR. LUALHATI O. CAVEDO
OIC-Schs. Div. Supt./OIC-Chief SGOD |
| VII. | LIS Update | DR. MARILOU P. BRONZI
Division Acting Planning Officer |
| VIII. | Policy Guidelines on Classroom Assessment
for K to 12 Basic Education Program..... | MRS. JOSEPHINE P. CANLAS
Focal Person—Mathematics |
| IX. | Q & A | |
| X. | CLOSING REMARKS..... | MRS. JOCELYN A. LIMOSINERO
Head - Cluster II |

MRS. RIZA C. GARCIA
Master of Ceremony