



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
SCHOOLS DIVISION OF IMUS CITY
Tocleng I-C, City of Imus



DIVISION MEMORANDUM

No. 110, s. 2014

TO:

Division Mathematics Coordinator/ Key Administrators
Elementary School Administrators
Elementary Math Teachers
Public Schools

FROM:


LUALHATI O. CADAVEDO, Ph. D.

Officer-in-Charge, Office of the Schools Division Superintendent

SUBJECT:

**DIVISION PRE-TEST ON THE COMPUTATIONAL SKILLS OF
ELEMENTARY SCHOOL CHILDREN**

DATE:

July 9, 2014

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1. In line with the Division Project EFFORT (Excellence in Four Fundamental Operations-Retention and Transformational), the Division Pre-Test on Computational Skills shall be administered to all Grade I to Grade VI pupils in this Division on July 16, 2014.
 2. The objectives of this endeavor are the following;
 - a. Provide information on the mastery of addition and subtraction in Grades I and II, and the four fundamental operations in Grades III to VI
 - b. Monitor the performance and achievement level of schools and districts in these areas
 - c. Adopt appropriate and effective intervention strategies to help improve the pupils' computational skills
 3. The elementary Math teachers shall administer the test during their Math classes with the guidance of the school heads. Thus no disruption of classes shall be made.
 4. The guidelines on the administration of the test and the format for reporting the results are found in Enclosure No. I
 5. Immediate and widest dissemination of this Memorandum is desired

To be indicated in the Perpetual Index
Under the following subjects;

EVALUATION
PUPILS' DEVELOPMENT

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**GUIDELINES ON THE ADMINISTRATION OF THE DIVISION PRE-TEST ON THE
COMPUTATIONAL SKILLS OF ELEMENTARY SCHOOL CHILDREN**

1. The elementary Math teachers will administer the Division Pre-Test on Computational Skills in their respective classes during their Math period. Thus, no disruption of classes shall be done
2. The following tests shall be administered:
 - A. Grade I – Addition and Subtraction (1 to 2 digits)
 - B. Grade II – Addition and Subtraction (1to 2 digits)
 - C. Grade III – Multiplication and Division (1 to 3 digits)
 - D. Grade IV – Multiplication and Division (1 to 4 digits)
 - E. Grade V – Four Fundamental Operations (whole number and decimal)
 - F. Grade VI – Four Fundamental Operations (whole number and fraction)
3. The time allotment for each test is 45 minutes. This excludes distribution and retrieval of test papers from the pupils
4. Follow the format sent thru school email address in reporting the results. Send the soft copy to email add: icame_math@ymail.com and the hardcopy to the Division Office. Deadline of submission is on July 21, 2014.
5. The Division prohibits the collection of payment for the test papers.
We are expecting authentic result from the conduct of the Pretest and Post test.